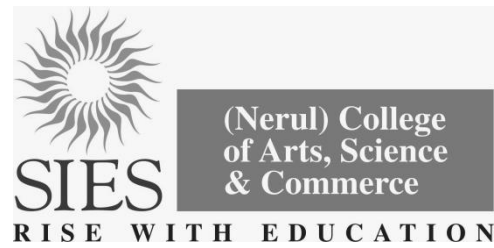


THE SOUTH INDIAN EDUCATION SOCIETY



S.I.E.S. (NERUL) COLLEGE OF ARTS, SCIENCE & COMMERCE

SRI CHANDRASEKARENDRA SARASWATHY VIDYAPURAM,
PLOT IC, SECTOR V, NERUL, NAVI MUMBAI 400 706

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**NAAC REACCREDITED A GRADE
(ISO 9001:2008 Certified Institution)**

PROSPECTUS

2016 -2017

**PREPARED AND RELEASED BY
THE SOUTH INDIAN EDUCATION SOCIETY**



Mission and Vision

“This society should sincerely serve the cause of education and the educational needs of the common man of this cosmopolitan city.”

Shri M. V. Venkateshwaran- Founder

The South Indian Education Society

The South Indian Education Society, a charitable institution, was established in 1932 with a vision to ‘sincerely serve the cause of education and the educational needs of the common man of this cosmopolitan city’.

SIES Primary School started 78 years ago, with not more than 6 students on its rolls. Now the total student strength of all SIES institutions is over 15,000. Today SIES is a name to be reckoned with on the educational map of Mumbai and Navi Mumbai.

The SIES Institutions at Mumbai

- ❖ SIES High School, Matunga
- ❖ SIES College of Arts, Science and Commerce, Sion(West)
- ❖ SIES College of Commerce and Economics, Sion (East)
- ❖ SIES Institute of Comprehensive Education, Sion (West)
- ❖ SIES Institute of Medical and Laboratory Technology, Sion (West)

The SIES Institutions at Nerul, Navi Mumbai

- ❖ SIES College of Management Studies, Nerul, Navi Mumbai
- ❖ SIES Graduate School of Technology., Nerul, Navi Mumbai
- ❖ SIES (Nerul) College of Arts, Science and Commerce
- ❖ SIES Indian Institute of Environment Management
- ❖ SIES School of Packaging (Packaging Technology Centre), Nerul, Navi Mumbai
- ❖ SIES Centre for Excellence in Management Research & Development, Nerul
- ❖ SIES Centre for Professional and Distance Education, Nerul
- ❖ Sri Chandrasekarendra Saraswati Veda Vidya Pitha, Nerul, Navi Mumbai
- ❖ SIES Senior Home, Nerul, Navi Mumbai
- ❖ Sri Chandrasekarendra Saraswati Granthalay

**SIES (Nerul) College
of Arts, Science &
Commerce**

Junior College Section

Post
Graduation

M.Com.
(Advanced
Accountancy)

M.Sc.(IT)

M.Sc.(CS)

M.Sc. (EVS)

Degree College

XI (Commerce)

XII (Commerce)

IT

HINDI

IT

HINDI

B.Com

B.Com (AF)

B.Com (BI)

B.Com(FM)

BMM

BMS

B.Sc.IT.

B.Sc.CS.

SIES (NERUL) COLLEGE OF ARTS, SCIENCE & COMMERCE

NERUL, NAVI MUMBAI – 400 706

The College is one of the S.I.E.S. institutions at Sri Chandrasekarendra Saraswathy Vidyapuram, Nerul, Navi Mumbai. The College was established in September 1998, as a Commerce college and is affiliated to the University of Mumbai. The College is entering its Eighteenth academic year in June 2016 and has been attracting students from far and near. The college has added Science and Arts faculty in the year 2001 and 2002 respectively and was renamed as SIES (Nerul) College of Arts, Science & Commerce. The college has a Junior College of commerce attached to it. The College has Post Graduate courses in M.Com., M.Sc (Information Technology) from the year 2005 and M.Sc. (Computer Science), M.Sc. (Environmental Science) from the year 2006.

COURSE OF STUDY:

The courses conducted in the College are as follows:

JUNIOR COLLEGE

Course	Intake	Course	Intake
F.Y.J.C. (Information Technology)	60	S.Y.J.C. (Information Technology)	60
F.Y.J.C. (Hindi)	180	S.Y.J.C. (Hindi)	180

DEGREE COURSES

Course	Intake	Course	Intake
B.Com	240	Bachelor of Management Studies	120
B.Com (Banking and Insurance)	60	B.Sc. Information Technology	60
B.Com (Accounting and Finance)	60	B.Sc. Computer Science	48
B.Com (Financial Markets)	60	Bachelor of Mass Media (BMM)	60

POST GRADUATE COURSES

Course	Intake	Course	Intake
M.Com	60	M.Sc.(Computer Science)	20
M.Sc.(Information Technology)	20	M.Sc.(Environmental Science)	20

JUNIOR COLLEGE:

Eligibility Criteria:

Category A: Open / Reserved Category

SSC from Maharashtra State Board of Secondary & Higher Secondary Education or its Equivalent

OR

Students from CBSE, ICSE and any other Board

CATEGORY B : Students belonging to the South Indian Linguistic Minority (Tamil)

COURSE CONTENTS JUNIOR COLLEGE SECTION

F.Y.J.C	S.Y.J.C
English	English
IT / Hindi	IT / Hindi
Book Keeping & Accountancy	Book Keeping & Accountancy
Organization of Commerce & Management	Organization of Commerce & Management
Mathematics & Statistics	Mathematics & Statistics
Economics	Economics
Environmental Studies	Environmental Studies

EXAMINATION (F.Y.J.C)

FOUR Examinations will be held in the academic year

- I Unit Test 25 marks
(Tentatively in August)
- I Terminal 50 marks
(Tentatively in October)
- II Unit Test 25 marks
(Tentatively in January)
- II Terminal 80 marks + 20 Projects work/Oral/Practical
(Tentatively in March Last week)

As per the new syllabus of HSC Board, there will be internal assessment, such as orals & projects along with written exams.

Additional Examination:

Supplementary Examination will be conducted as per Board rules for students who have not appeared for 1st and 2nd terminal examination. There will no supplementary examination for students remaining absent for Unit test 1st and Unit test 2nd.

EXAMINATION (S.Y.J.C)

- Unit Test (Tentatively in August)
- Terminal Examination (Tentatively in October)
- Preliminary Examination (January)
- HSC Board Project Viva / Oral / Practical Examination- 20 Marks (1st Week of February)
- HSC Board Written Examination 80 Marks (3rd Week of February)

RULES CONCERNING ADMISSION TO JUNIOR COLLEGE

1. A student who has passed the SSC Examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education, in the subjects of English, Mathematics, Social Science, Science and other languages carrying 200 marks or an examination recognized equivalent thereto will be eligible for admission to FYJC class. Admission to FYJC starts after declaration of the SSC Examination results of the Maharashtra Board.
2. A student who has passed FYJC Examination will be eligible for admission to the SYJC class.
3. For admission to any class it is necessary to produce in original the following:
 - A. The passing certificate of the last examination passed.
 - B. Statement of Marks.
 - C. Leaving Certificate.
 - D. LC or Transfer Certificate in the case of students coming from other Boards.
 - E. Eligibility Certificate in the case of students passing an examination other than SSC Examination of the Maharashtra State Board of Education or an examination of any Board.
 - F. Migration Certificate in the case of students coming from other Boards.
4. Admissions are provisional until Final Eligibility Certificate / Transfer Certificate / Migration Certificate is obtained from the HSC Board to the College.
5. **Repeater will not be admitted.**
6. A student of any other college affiliated to Maharashtra Board seeking admission to SYJC class (Subject to seat availability) will have to submit NOC from the respective college in addition to the above mentioned documents.

PAYMENTS OF FEES

Fees shall be paid in the form of DD only.

Parents and guardians are informed that in case of revision of fees, the students shall be required to pay the difference in fees.

CANCELLATION & REFUND OF FEES

As per the rules of Deputy Director of Education issued from time to time.

SCHOLARSHIP OFFERED BY SIES MANAGEMENT

- **SEAT**
- **ESSAR Endowment**

RULES CONCERNING ADMISSION TO DEGREE COLLEGE

1. Students seeking admission should apply in person during the hours notified for the purpose.
2. A student seeking admission to the College shall have to present himself/ herself, along with an application in the prescribed form duly filled in and signed by him/ her and by his/her parents/ guardians. No admission shall be regarded as duly granted unless it is granted by the authority of the Principal and the necessary fees have been received by the College.
3. All admissions are valid only for one academic year and are required to be renewed by application in the prescribed form for every subsequent year of study in the College.
4. Normally, a student of this College who has qualified himself/ herself for admission to a higher class, will be admitted to such a class, provided an application for the same, in the prescribed form, duly filled in, has been received with the necessary fees within the notified period.
5. Once a student is admitted to the College he/she shall be liable to pay the full fees. A penalty will be levied upon a student who fails to pay the fees and other dues by the prescribed date.
6. A student once, admitted will be considered as duly enrolled for the academic year, unless he/ she informs the Principal, in writing of his intention to leave the College by 30th September.
7. For admission to any class it is necessary to produce in original :
 - a) Statement of marks.
 - b) The passing certificate of the last examination passed.
 - c) No Objection Certificate from the head of the institution last attended in the case of the students from the other colleges intending to join the SY and TY Classes and also proof of satisfactory attendance.
 - d) Eligibility Certificate in the case of students passing an examination other than HSC examination of the Maharashtra State Board of Secondary and Higher Secondary Education, Pune, or an examination of any University other than the University of Mumbai, as the case may be.
 - e) Once admitted to this college TC form shall be obtained from the institution and the same shall be submitted to the previous institution by the student and follow up shall be done by the student.
 - f) **Pre Registration Number issued from University of Mumbai.**
13. **Admissions are provisional until Enrolment Certificate/ Final Eligibility Certificate / Transfer Certificate is submitted to the College. Students seeking admission to F.Y.Classes are advised to see separate guidelines issued for the purpose.**

PAYMENTS OF FEES

Fees shall be paid in the form of DD only.

Parents and guardians are informed that in case of revision of fees, the students shall be required to pay the difference in fees.

SCHOLARSHIP OFFERED BY SIES MANAGEMENT

- **SEAT**
- **ESSAR Endowment**

BACHELOR OF COMMERCE

B.Com.

Eligibility:

Ordinance 2152

A candidate for being eligible for admission to the three year degree course leading to the Bachelor of Commerce must have passed the Higher Secondary School Certificate (Std. XII) examination conducted by the different Divisional Boards of the Maharashtra State Board of Secondary and Higher Secondary Education.

OR

Must have passed the Higher Secondary School Certificate (Std. XII) examination with vocational subjects/minimum competency based vocational course conducted by the different Divisional Boards of the Maharashtra State Board of Secondary and Higher Secondary Education.

OR

Must have passed an examination of another University or Body recognized as equivalent to Higher Secondary School Certificate (Std. XII) Examination.

SUBJECTS OFFERED

FIRST YEAR

FIRST SEMESTER	SECOND SEMESTER
Foundation Course Paper I	Foundation Course Paper II
Business Communication Paper I	Business Communication Paper II
Environmental Studies Paper I	Environmental Studies Paper II
Business Economics Paper I	Business Economics Paper II
Mathematical and Statistical Techniques Paper I	Mathematical and Statistical Techniques Paper II
Accounting and Financial Management Paper I	Accounting and Financial Management Paper II
Commerce Paper I (Introduction to Business)	Commerce Paper II (Services Sector)

B.Com.**SECOND YEAR**

THIRD SEMESTER	FOURTH SEMESTER
Foundation Course Paper III	Foundation Course Paper IV
Business Law Paper I	Business Law II
Accounting & Financial Management Paper III	Accounting and Financial Management Paper IV
Commerce Paper III (Management)	Commerce Paper IV (Production & Finance)
Business Economics Paper III	Business Economics Paper IV
Applied Component Group I (Advertising / Computer Programming)	Applied Components Group II (Advertising / Computer Programming)

THIRD YEAR

FIFTH SEMESTER	SIXTH SEMESTER
Commerce Paper V (Marketing)	Commerce Paper VI (Human Resource Management)
Business Economics Paper V	Business Economics Paper VI
Financial Accounting and Auditing Paper V	Financial Accounting and Auditing Paper VIII
Financial Accounting and Auditing Paper VI(Cost Accounting)	Financial Accounting and Auditing Paper IX (Cost Accounting)
Financial Accounting and Auditing Paper VII (Management Accounting)	Financial Accounting Paper X (Auditing)
Applied Component Paper II (Computer Systems and Applications or Investment Analysis and Portfolio Management	Applied Component Paper II (Computer Systems and Applications or Investment Analysis and Portfolio Management)
Applied Component Paper III Direct and Indirect Taxes Paper I (Direct Taxes)	Applied Component Paper III Direct and Indirect Taxes Paper II (Indirect Taxes)

Schedule of examination and standards of passing as applicable under Credit System

BACHELOR OF COMMERCE (Banking & Insurance)

Eligibility:

Ordinance 5209:

- (a) A candidate for being eligible for admission to the Bachelor of Commerce (Banking and Insurance) degree course should have passed XII std. Examination of the Maharashtra State Board of Secondary and Higher Secondary Education, Pune, or its equivalent and secured not less than 45% marks in aggregate (40% in the case of reserved category candidates) at one and the same sitting. Every candidate admitted to the degree course in the affiliated colleges conducting the course shall have to register enroll himself/herself with the University.
- (b) Every candidate admitted to the Degree course in the constituent / affiliated college/ recognize institution, conducting the course, shall have to register himself/ herself with the University.

Students coming from University / Board other than Maharashtra must get eligibility for B.Com. (Banking and Insurance).

Duration of the course and related information:

- a) The Course shall be a full time course. The duration of the course shall be six semesters spread over three years.
- b) Number of students: A batch shall consist of not more than 60 students.
- c) The course shall consist of 38 subjects & 2 projects.
- d) Total number of lectures per paper per semester maximum of 60 lectures each of 50 minutes duration.

SUBJECTS OFFERED

FIRST YEAR

FIRST SEMESTER	SECOND SEMESTER
Environment and Management of Financial Services	Principles and Practices of Banking & Insurance
Principles of Management	Financial Accounting
Effective Communication I	Effective Communication II
Economics – I (Micro)	Economics – II (Macro)
Quantitative Methods I	Quantitative Methods II
Introduction to Computer Systems I	Business Law

BACHELOR OF COMMERCE (Banking & Insurance)

SECOND YEAR

THIRD SEMESTER	FOURTH SEMESTER
Laws Governing to Banking & Insurance	Universal Banking
Financial Management I	Financial Management II
Management Accounting (Tools & Techniques)	Innovations in Banking and Insurance
Customer Relationship Management in Banking and Insurance	Corporate Laws and Laws Governing Capital Markets
Information Technology in Banking & Insurance	Entrepreneurship Management
Organizational Behaviour	Financial Markets (Equity, Debt, Forex and Derivatives)
Taxation of Banking & Financial Services	Cost Accounting & Banking and Insurance

THIRD YEAR

FIFTH SEMESTER	SIXTH SEMESTER
Marketing in Banking & Insurance	Strategic Management (Banking and Insurance)
Financial Services Management	Central Banking
International Banking & Finance	International Business (Banking and Insurance)
Financial Reporting and Analysis (Corporate Banking and Insurance)	Human Resource Management in Banking and Insurance
Security Analysis and Portfolio Management	Business Ethics & Corporate Governance
Auditing	Turnaround Management
Special Studies in Banking (Project)	Special Studies in Insurance (Project)

Schedule of examination and standards of passing as applicable under Credit System

BACHELOR OF COMMERCE (Accounting & Finance)

Eligibility:

Ordinance 5204 :

- (a) A candidate for being eligible for admission to the Bachelor of Commerce (Accounting and Finance) degree course shall have passed XII std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent and secured not less than 45% marks in aggregate at first attempt (40% in case of reserved category).
- (b) Every candidate admitted to the degree course in the constituent/affiliated college/recognized institution, conducting the course, shall have to register himself/herself with the University.

Duration of the Course and Related Information

- a) The Course shall be a full time course. The duration of the course shall be six semesters spread over three years.
- b) Number of Students: A batch shall consist of not more than 60 students.
- c) The course shall consist of 40 subjects.
- d) Total number of lectures per paper (subject) shall be minimum of 50 and a maximum of 60, each of 50 minutes duration.

BACHELOR OF COMMERCE (Accounting & Finance)

SUBJECTS OFFERED

FIRST YEAR

FIRST SEMESTER	SECOND SEMESTER
Financial Accounting Paper I	Financial Accounting Paper – II
Cost Accounting Paper I	Auditing Paper – I
Economics Paper I	Financial Management Paper – I
Commerce Paper I	Taxation Paper – I
Information Technology Paper I Accounting with use of Accounting software's- Introduction and Applications Paper I	Business Law Paper – I
Business Communication Paper I	Quantitative Methods for Business Paper – I
Foundation Course - Paper I	Business Communication Paper – II

SECOND YEAR

THIRD SEMESTER	FOURTH SEMESTER
Financial Accounting Paper – III	Financial Accounting Paper – IV
Cos Accounting Paper – II	Management Accounting Paper – I
Auditing Paper – II	Taxation Paper – II
Economics Paper – II	Commerce Paper – II
Business Law Paper – II	Business Law Paper – III
Management Paper – I	Information Technology Paper – II
Quantitative Methods for Business Paper- II	Foundation Course II

THIRD YEAR

THIRD SEMESTER	FOURTH SEMESTER
Financial Accounting Paper – V	Financial Accounting Paper –VI
Cos Accounting Paper – III	Cost Accounting Paper – IV
Financial Management - Paper – II	Financial Management Paper III

Taxation Paper – III (Direct Taxes Paper I)	Taxation Paper – IV (Direct Taxes Paper II)
Auditing Paper III	Financial Accounting Paper VII
Management Paper – II	Economics Paper III (Indian Economy)

Schedule of examination and standards of passing as applicable under Credit System

BACHELOR OF COMMERCE (Financial Market)

Eligibility:

O.5693

A candidate for being eligible for admission to the Bachelor of Commerce (Financial Markets) degree course shall have passed XII std. examination of the Maharashtra State Board of Secondary & Higher Secondary Education or its equivalent and secured not less than 45% marks in aggregate (40% in case of reserved category) at one and the same sitting.

Every candidate admitted to the degree course in the constituent/affiliated college/recognized institution, conducting the course, shall have to register himself/herself with the University.

Duration of the course and related information:

- a) The course shall be a full time course. The duration of the course shall be six semesters spread over three years.
- b) Number of students: A batch shall consist of not more than 60 students.
- c) The Course shall consist of 40 modules and 2 projects.
- d) Total number of lectures per paper per semester shall be maximum of 45/ 60 lectures each of 50 minutes duration.

SUBJECTS OFFERED

FIRST YEAR

FIRST SEMESTER	SECOND SEMESTER
Economics – I	Economics – II
Business Environment	Environment Science
Indian Financial System	Principles of Management
Business Communication	Business Communication -II
Financial Accounting I	Financial Accounting –II
Computer Skills	Computer Skills –II
Business Mathematics	Business Statistics

SECOND YEAR

THIRD SEMESTER	FOURTH SEMESTER
Debt Markets	Commodities Market
Corporate Finance I	Corporate Finance – II
Equity Markets – I	Equity Markets- II
Banking in Financial System	Financial Services
Computer Applications in Investment	Taxation for Investments
Business Ethics	Security Analysis
Organizational Behavior	Business Law

BACHELOR OF COMMERCE (Financial Market)

SUBJECTS OFFERED

THIRD YEAR

FIFTH SEMESTER	SIXTH SEMESTER
Global Capital Markets	Risk Management
Regulation of Securities Markets	Corporate Governance
Insurance – (Fund) Management	Computer Application in Financial Services
Derivative Markets	Marketing of Financial Services
Foreign Exchange Markets	Mutual Fund Management
Portfolio Management	Customer Relationship Management Marketing in Financial Services
Project I	Project – II

- Syllabus revision for S.Y.B.Com. (FM) may take place during the academic year 2016-17

Schedule of examination and standards of passing under Credit System

BACHELOR OF MANAGEMENT STUDIES

This is an integrated course of three years duration.

Eligibility:

Ordinance 3941:

A candidate for being eligible for admission to the B.M.S. Degree Course shall have passed H.S.C. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination or Diploma in any Engineering branches with two years or three years duration after S.S.C. conducted by the Board of Technical Education, Maharashtra State or its equivalent examination by securing minimum 45% marks for general category (in one attempt) at the respective Examination and minimum 40% marks for the reserved category (in one attempt).

No college shall conduct any entrance test in any form and the admissions are purely based on merit duly following the reservation policy as per the norms of Government of Maharashtra. While drawing the merit list, weightage has to be given to students from Arts, Commerce and Science Stream at 12th standard level. The stream wise weightage to be given is as under :

Stream	Commerce	Arts	Science	Diploma in Engineering and Other
Percentage	45%	25%	25%	5%

The applications are to be accepted and processed by the colleges stream wise separately and the merit list is to be displayed stream wise taking into account the reservation policy prescribed by the Government of Maharashtra.

- a. The merit list is to be prepared and displayed stream wise.
- b. In case if no applications are received under the “Diploma in Engineering and other Category” or if the seats remain vacant in “Diploma in Engineering and other Category” after all the merit lists/forms are exhausted, the vacant seats must be transferred to Commerce Stream.
- c. In case if no application is received from any stream the vacant seats are to be distributed equally between the remaining two streams only.
- d. After the first merit list is displayed, if any seat allotted to one stream remains vacant, the same shall be distributed equally between the remaining two streams. In case of vacancy in one stream is of single/odd number of seats, the single seat is to be allotted to the Commerce Stream. In case if no applications are available from the two streams, then all the vacant seats of such two streams must be transferred to the third stream.
- e. Step (d) be repeated for the subsequent merit lists till all the forms are exhausted or the final merit list is displayed, whichever is earlier.

Every Candidate admitted to the Degree Course in the Constituent / affiliated college/ recognized institution conducting the course, shall have to register himself/ herself with the University.

The Course shall be a full time course. The duration of the course shall be six semesters spread over three years.

BACHELOR OF MANAGEMENT STUDIES

SUBJECTS OFFERED

FIRST YEAR

FIRST SEMESTER	SECOND SEMESTER
Foundations of Human Skill	Introduction to Cost Accounting
Introduction to Finance Accounts	Industrial Law
Business Law	Computer Applications in Business
Business Statistics	Business Environment
Business Communication	Managerial Economics I
Principles of Management I	Business Mathematics
Introduction to Computers	Environmental Management

SECOND YEAR

THIRD SEMESTER	FOURTH SEMESTER
Managerial Economics II	Business & Entrepreneurial Planning Management
Principles of Marketing	Business Research Method
Accounts for Managerial Decisions	Direct Tax
Organization Behavior & HRM	Production & Total Quality Management
Finance Group	Finance Group
1. Basics of Financial Services 2. Corporate Finance	1. Advance Costing & Auditing 2. Equity & Debit Market
Marketing Group	Marketing Group

1. Consumer Behavior 2. Strategic Management	1. Integrated Marketing Communication & Advertising 2. Rural Marketing
HRM Group	HRM Group
1. Recruitment & Selection 2. Motivation & Leadership	1. Training & Development in HRM 2. Change Management

BACHELOR OF MANAGEMENT STUDIES
THIRD YEAR

SYLLABUS IS UNDER REVISION

- Schedule of examination and standards of passing under Credit System

B.SC. INFORMATION TECHNOLOGY

Eligibility

Ordinance 5051:

- (a) A candidate for being eligible for admission to the degree course of Bachelor of Science-Information Technology, shall have passed XII standard examination of the Maharashtra Board of Higher Secondary Education or it's equivalent with Mathematic and Statistics as one of the subject and should have secured not less than 45% marks in aggregate for open category and 40% marks in aggregate in case of Reserved category candidates.
- (b) Candidate who have passed Diploma (Three years after S.S.C.– Xth Std.) in Information Technology/ Computer Technology/ Computer Engineering/Computer Science/ Electrical, Electronics and Video Engineering and Allied Branches/Mechanical and Allied Branches/ Civil and Allied branches are eligible for direct admission to the Second Year of the B.Sc. (I.T.) degree course.

However, the Diploma should be recognized by the Board of Technical Education or any other recognized Government Body. Minimum marks required 45% aggregate for open category candidates and 40% aggregate for reserved category candidates.

OR

Candidates with post HSC-Diploma in Information Technology/Computer Technology/ Computer Engineering/ Computer Science/ and Allied branches will be eligible for direct admission to the Second Year of B.Sc. (I.T.).

However, the Diploma should be recognized by the Board of Technical Education or any other recognized Government Body Minimum Marks required 45% aggregate for open category candidates and 40% aggregate for reserved category candidates.

Every candidate admitted to the Degree Course in the constituent/ Affiliated College/ recognized Institution conducting the course shall have to register himself/ herself with the University.

No common entrance test will be conducted. Admissions will be made on the basis of merit.

The course shall be a full time course. The duration of the course shall be six semesters spread over three years.

B.SC. INFORMATION TECHNOLOGY

SUBJECTS OFFERED

FIRST YEAR

FIRST SEMESTER	SECOND SEMESTER
Fundamentals of Digital Computing	Applied Mathematics II
Applied Mathematics – I	Micro Processor & Micro Controller
Electronics and Telecommunication	Web Designing & Programming
Personal Communication Skill	Data Communication and Networking Standards
Introduction to C++ Programming	Database Management System

SECOND YEAR

THIRD SEMESTER	FOURTH SEMESTER
Computer Graphics	Software Engineering
Modern Operating System	Multimedia
Advance SQL	Java and Data Structures
Object Oriented Programming with C++	Quantitative Techniques
Logical Discrete Mathematics	Embedded System

THIRD YEAR

FIFTH SEMESTER	SIXTH SEMESTER
Linux Administration	Internet Technology
Software Testing	Project Management
Network Security	Data warehousing
Advanced Java	Elective
ASP.NET with C#	1. IPR & Cyber Law
	2. Digital Signals & Systems
	3. Geographical Information Systems
	Project work /Project Viva Voce

Schedule of examination and standards of passing under Credit System

B.Sc.COMPUTER SCIENCE

Eligibility:

Ordinance.5719:

A candidate for being eligible for admission to the three years integrated course leading to the degree of Bachelor of Science (B.Sc.) must have passed Higher Secondary School Certificate Examination (Std.XII) in Science stream conducted by the Maharashtra State Board of Secondary and Higher Secondary Education with Mathematics and Statistics as one of the subject or its equivalent.

Admission will be on merit, based on order of preference as follows:

- 1.Aggregate Marks at H.S.C. or equivalent.
- 2.Aggregate Marks in Science Group (Physics, Chemistry and Mathematics)
- 3.Marks in Mathematics and Statistics and Physics.

Intake Capacity 24/48

However, if the repeaters are admitted in S.Y.B.Sc. or in T.Y.B.Sc. (Computer Science) in addition to regular students of the same college, a new batch to be started if the strength exceeds 12 students more than the original sanctioned strength of 24/48 students to permission of University and Government.”

SUBJECTS OFFERED

FIRST YEAR

FIRST SEMESTER	SECOND SEMESTER
Fundamentals of Computer Organization & Embedded Systems	Introduction to Database Management Systems
Introduction to Programming using python	Advanced Programming using Python
Calculus I	Calculus II
Algebra I	Linear Algebra
Foundation Course I	Descriptive Statistics
Descriptive Statistics	Statistics Methods
Statistics Methods	Foundation Course I

SECOND YEAR

THIRD SEMESTER	FOURTH SEMESTER
REVISED SYLLABUS AWAITED	REVISED SYLLABUS AWAITED

Calculus III	Calculus of several Variables
Algebra III	Algebra IV
Discrete Mathematics	Ordinary Differential Equation
Foundation Course II	Foundation Course II

B.Sc.COMPUTER SCIENCE

THIRD YEAR

FIFTH SEMESTER	SIXTH SEMESTER
Data Communication & Networking I	Data Communication & Networking & Security II
Advanced Java I	Advanced Java II
Operating System	Linux
Database Management System I	Software Engineering
Principles of Web Design & Web Technologies I	Principles of Web Design & Web Technologies I

Schedule of examination and standards of passing under Credit System

BACHELOR OF MASS MEDIA (BMM)

Eligibility:

0.5206:

A candidate for being eligible for admission to the degree course in Bachelor of Mass Media shall have passed XIIth Std. Examination of Maharashtra Board of Higher Secondary Education or its equivalent from the Science, Arts or Commerce Stream.

No college shall conduct any entrance test in any form and the admissions are purely based on merit duly following the reservation policy as per the norms of Government of Maharashtra. While drawing the merit list, weightage has to be given to students from Arts, Commerce and Science Stream at 12th Standard level. The stream wise weightage to be given is as under :

Stream	Arts	Commerce	Science
Percentage	50%	25%	25%

The applications are to be accepted and processed by the colleges stream wise separately and the merit list is to be displayed stream wise taking into account the reservation policy prescribed by Government of Maharashtra.

- a. The merit list is to be prepared and displayed stream wise.
- b. In case if no application is received from any stream, the vacant seats are to be distributed equally between the two streams only.

- c. After the first merit list is displayed, if any seat allotted to one stream remains vacant, the same shall be distributed equally between the remaining two streams. In case of vacancy in one stream is of single/odd number of seats, the single seat is to be allotted to the Arts Stream. In case if no application is available from the two streams, then all the vacant seats of such two streams must be transferred to the third stream.

Step(c) be repeated for the subsequent merit lists till all the forms are exhausted or the final merit list is displayed, whichever is earlier.

BACHELOR OF MASS MEDIA (BMM)

SUBJECTS OFFERED

FIRST YEAR

FIRST SEMESTER	SECOND SEMESTER
Effective Communication Skills-I	Effective Communication Skills – II
Fundamentals of Mass Communication	Political Concepts and Indian Political system
Introduction to Computers	Introduction to Media Psychology
Landmarks events in the history of World, India & Maharashtra	Principles of Management
Introduction to Sociology	Principles of Marketing
Introduction to Economics	Introduction to Literature

SECOND YEAR

THIRD SEMESTER	FOURTH SEMESTER
Understanding Cinema	Mass Media Research
Advanced Computer	Introduction to Advertising
Introduction to Public Relations	Organizational Behaviour
Introduction to Media Studies	Radio and Television
Introduction to Culture Studies	Introduction to Journalism
Introduction to Creative Writing	Print Production and Photography

THIRD YEAR

FIFTH SEMESTER (ADVERTISING)	FIFTH SEMESTER (JOURNALISM)
Advertising in Contemporary Society	Reporting
Copywriting	Editing
Advertising Design (Project)	Feature and Opinion
Consumer Behaviour	Journalism and Public Opinion
Media Planning and Buying	Indian Regional Journalism
BrandBuilding	Newspaper- Magazine Making I (Project)

SIXTH SEMESTER(ADVERTISING)	SIXTH SEMESTER (JOURNALISM)
Advertising and Marketing Research	Press Law and Ethics

Legal Environment and Advertising Ethics	Business & Magazine Journalism
Financial Management for Marketing and Advertising	Broadcast Journalism
Agency Management	Internet and Issues in Global Media
Principles and Practice of Direct Marketing	News Media Management
Contemporary Issues	Contemporary Issues

Schedule of examination and standards of passing under Credit System

POST GRADUATE COURSES

M.Com.(Advanced Accountancy)

Eligibility

Ordinance 5977

A learner for being eligible for admission to the Post Graduate Programme i.e. Master of Commerce, shall have passed the examination for the degree of Bachelor of Commerce (three years/Six Semester integrated course) or the degree B.Com.(Old Course) or the other Semester based Programmes i.e. Bachelor of Commerce (Banking & Insurance) or Bachelor of Commerce (Accounting & Finance) or Bachelor of Commerce (Financial Markets) or Bachelor of Management Studies (B.M.S.) of this University, or an examination of any other University recognized as equivalent thereto.

Duration of the Course and Related information:

1. The course shall be a full time course spreading over two years consisting of 4 semesters.
2. Number of students : 60
3. The M.Com Part I and M.Com Part II Examinations are conducted by University of Mumbai at the end of each Semester in the academic year.
4. The subjects offered in this college are as follows.

M.Com.(Advanced Accountancy)

SUBJECTS OFFERED

SEM I & II

Strategic Management (Compulsory Paper)
Economics of Global Trade and Finance (Compulsory Paper)
Advanced Financial Management I
Advanced Cost Accounting

SEM II & IV

Research Methodology (Compulsory Paper)
Advanced Financial Management II
Advanced Taxation
Advanced Auditing

Schedule of examination and standards of passing under Credit System

M.Sc.(COMPUTER SCIENCE)

Eligibility :

Ordinance 6002

The Bachelor's degree in the Faculty of Science/ Technology of this University or equivalent degree of recognized Universities with Major and Ancillary Subjects at under graduate level as detailed below:

<u>MAJOR</u>	<u>ANCILIARY</u>
Mathematics	Physics
Mathematics (4 Units) Statistics	Mathematics (4 Units)
Life Sciences	Biochemistry or Chemistry with Mathematics or Statistics in first and second year OR Computer Sciences OR Information Technology up to second year of Bachelor's Degree
Medicine	Chemistry/ Microbiology
Bachelor's Degree in Technology (B.Tech./B.E.) in Engineering/ Computer Sciences/ Information Technology	
Bachelor's Degree in - Computer Sciences B.C.A/B.C.S/ Information Technology	

- All the admissions will be on merit.
- Students securing minimum 45% marks at the three year B.Sc. degree course.

Duration of the course and related information

Duration: Full time course of 2 years.

No. of seats: 20

M.Sc. (CS) Part I and M.Sc. (CS) Part II examination are conducted by the University of Mumbai.

M.Sc.(COMPUTER SCIENCE)
SUBJECTS OFFERED

PART I

Semester I	Semester II
Analysis of Algorithm & Researching Computing	Advanced Operating Systems
Advanced Networking Concepts	Design & Implementation of Modern Compilers
Advanced Database Systems	Elective I- Track A: Cloud Computing (Concept & Design of Web Services)
Robotics & Artificial Intelligence	Elective –I- Track B: Cyber & Information Security (Network Security)
Practical	Elective II- Track C: Business Intelligence and Big Data Analytics (Business Intelligence)
Analysis of Algorithm & Researching Computing and Advanced Networking Concepts	Elective II-Track D: Machine Intelligence (Fundamentals of Machine Intelligence)
Advanced Database Systems and Robotics & Artificial Intelligence	

M.Sc.(COMPUTER SCIENCE)

PART II

SYLLABUS IS UNDER REVISION

Schedule of examination and standards of passing under Credit System

M.Sc.(INFORMATION TECHNOLOGY)

Eligibility:

Ordinance 6002

The Bachelor's degree in the Faculty of Science/Technology of this University or equivalent degree of recognized Universities with major and ancillary Subjects at undergraduate level as detailed below:

MAJOR	ANCILIARY
Mathematics	-
Physics	Mathematics (4 Units)
Statistics	Mathematics (4 Units)
Life Sciences	Biochemistry or Chemistry with Mathematics or Statistics in first and second year OR Computer Sciences OR Information Technology up to second year of Bachelor's Degree
Medicine	Chemistry/ Microbiology
Bachelor's Degree in Technology (B.Tech./B.E.) in Engineering/ Computer Sciences/ Information Technology	
Bachelor's Degree in Computer Sciences B.C.A/B.C.S/ Information Technology	-

Duration of the course and related information

Duration: Full time course of 2 years.

No. of seats: 20

M.Sc. (IT) Part I and M.Sc. (IT) Part II examination are conducted by the University of Mumbai.

M.Sc.(INFORMATION TECHNOLOGY) **SUBJECTS OFFERED**

M.Sc. Information Technology (Based on Credit and grading system)

PART I

SEMESTER I	SEMESTER II
Data Mining	Mobile Computing
Distributed System	Advanced Computer Network
Data Analysis Tool	Cloud Computing and Ubiquitous System
Software Testing	Advance Database Management System

PART II

SEMESTER III	SEMESTER IV
Embedded System	Artificial Intelligence
Information Security Management	IT Infrastructure Management
Elective I	Elective I
Artificial Neural Network	Real Time Embedded System
Elective 2	Elective 2
Digital Image Processing	Cloud Management
	Project

* **Subjects will be revised and updated according to Credit system**

Schedule of examination & standards of passing under Credit System

M.Sc.(ENVIRONMENTAL SCIENCE)

Eligibility :

Ordinance 6002

The Bachelor's degree in the Faculty of Science of University of Mumbai or equivalent Degree of recognized University in the Subjects of Life Sciences, Botany, Zoology, Microbiology, Computer Sciences, Bioinformatics, Chemistry, Biochemistry and Applied or Allied Biological Sciences.

OR

The Bachelor's Degree in the Faculty of Technology/ Medicine of this University or equivalent Degree of recognized University with the background of courses in Life Sciences upto second year of under-graduation.

OR

The Bachelor's degree in Agriculture/ Fisheries Sciences/Veterinary Sciences of recognized Universities.

OR

Bachelor's Degree in Technology (B.E./B.Tech.) of the University of Mumbai or equivalent Degree of recognized University in the Subject of Biotechnology/ Biomedical Engineering/ Information Technology/Bioinformatics/Civil Engineering/Chemical Engineering/ Production Engineering with following Major and Ancillary Subjects:

MAJOR	ANCILIARY
Life Sciences, Botany, Zoology, Microbiology, Biotechnology	Chemistry upto second year Level
Chemistry, Biochemistry	Any Biology Subject
Physics	Any Biology Subject
Agriculture/ Veterinary Sciences/ Fisheries Sciences	-
Computer Sciences, Bioinformatics	Biological Sciences/ Chemistry/ Physics up to Second year B.Sc.
Information Technology	-
Bachelor's Degree in Medicine (M.B.B.S./ B.D.S.)	-
Bachelor's Degree (B.E./B.Tech.)in Biotechnology/Bioinformatics/ Information Technology , Biomedical Engineering	With or without anyone of the Biological Sciences Subject as the case may be
Bachelor's Degree (B.E./ B.Tech.) in Civil Engineering/ Production Engineering/ Chemical Engineering	Environmental Engineering as a Subject at any of the first four Semesters

Duration of the course and related information

Duration: Full time course of 2 years.

No. of seats: 20

M.Sc. (EVS) Part I and M.Sc. (EVS) Part II examination are conducted by the University of Mumbai.

M.Sc.(ENVIRONMENTAL SCIENCE)
SUBJECTS OFFERED

PART I

SEMESTER I	SEMESTER II
Ecology and Ecosystem	Environmental Monitoring and Assessment
Biodiversity	Pollution Control Technology
Environment & Natural Resources	Green Technology
Environmental Pollution	Environmental Acts , Rules and Regulations

M.Sc.(ENVIRONMENTAL SCIENCE

PART II

SEMESTER III	SEMESTER IV
Advanced Pollution Control Technology	Eco Technology
Instrumentation & Biostatistics	Environmental Biotechnology & Nanotechnology
Environmental Toxicology	Sustainable Management
Industrial Hygiene & Chemical Safety	Environmental Management

Schedule of examination and standards of passing under Credit System

COLLEGE RULES AND REGULATIONS **(JUNIOR AND DEGREE)**

For smooth conduct of academic and administrative activities, students and parents are requested to cooperate and follow the instructions / rules and regulations of the University of Mumbai and the college which are as follows :

(A) ADMISSIONS : All admission procedures and fee structure will be as per the guidelines of the University of Mumbai. HSC Board

1. Admissions are provisional until all the necessary documents (like Original Mark sheets, attested copy of Mark sheets, Original Leaving Certificate, attested copy of Leaving Certificate, Eligibility and Transfer Certificates (wherever applicable) photographs etc are submitted to the college office, verified and endorsed.
2. On securing admission every student shall obtain an identity card and Library Card. No student shall be permitted to enter the college premises without a **valid identity card**. Every student shall daily wear his / her **identity Card while being present in the college premises**.
3. The students should maintain proper decorum in and around college campus and are expected to be decently dressed. Use of mobile phones, walkmans, discmans or similar devices is not allowed in college campus. Disciplinary action will be taken for any form of misbehavior and students will be penalized for causing or being a cause of any damage to college property.
4. Students are allowed to attend lectures in the college only for the subjects for which they are enrolled.
5. Students belonging to the Scheduled Castes / Tribes, the EBC may apply for Govt Scholarship, free ship as per notice issued by the Principal in that connection.

(B)Eligibility

Ordinance 111 :

A student from another University or Board of Secondary or Intermediate Education or any other Statutory examining body seeking admission to the University shall apply to the Registrar for a statement of eligibility and except in the case of students from the Universities in the State of Maharashtra, who shall be required to pay fee of Rs.200/- only and for out of Maharashtra State pay a fee of Rs.300/- (Fee for the foreign Nationals is Rs.730/-). The Registrar may issue a provisional statement of eligibility if he is satisfied that the applicant is prima facie eligible for admission to this University. On production of such a provisional statement of eligibility, a student may seek provisional admission to this University at his own risk and on condition that he submits to the Registrar's office through the Head /Principal of his Institution /College, the necessary certificates in original together with a typed copy of each for confirmation of his eligibility before the close of the academic term in which the student is provisionally admitted to the University. **No student from another University shall be admitted to any Institution maintained by or affiliated to the University except on production of a provisional statement of eligibility issued by the Registrar.**

(C) Cancellation of admissions

Ordinance 2859: Refund of Tuition, Development and all other fees after cancellation of admissions:

The candidates who have taken admission in under graduate courses in Government Colleges, in Government aided Colleges and Unaided Courses conducted by affiliated colleges and recognised institutions may request for refund of fees after applying in writing for cancellation of their admission to the course. The refund of fees as applicable shall be made on or before the 30th day after the date of cancellation and thereafter.

The percentage of fee for the course shall be refunded to the candidate after deducting charges as follows :

Prior to the commencement of the academic term and instruction of the course	Upto 20 days after the commencement of academic term of the course	From 21 st to 50 days after the commencement of academic term of the course	From 51 th upto 80 days after the commencement of academic term of the course or 31st August whichever is earlier	From 1st September to 30th September	After 30 th September
Rs. 500/- Lump Sum	20% of the total amount of fees	30% of the total amount of fees	50% of the total amount of fees	60% of the total amount of fees	100% of the total amount of fees

Note: The total amount considered for the refund of fees from the commencement of term of the courses include the following

- All the fee items chargeable for one year are as per relevant University circulars for different faculties (excluding the courses for which the total amount is fixed by other competent authorities)
- The fees charged towards group insurance and all fee components to be paid as University share (including Vice Chancellor fund, University fee for sports and cultural activities, E-charge, disaster

management fund, examination fee and Enrolment fee) are non refundable if payment is made by the college prior to the date of cancellation.

- Fee collected for Identity Card and Library Card, Admission form and prospectus, enrolment and any other course specific fees are NOT REFUNDABLE after the commencement of the academic term.
- All refundable deposits (Laboratory, Caution Money and Library etc.) shall be refunded at the time of cancellation.

Procedure for Refund at SIES (Nerul) College of Arts Science and Commerce:

- A.** Students are required to fill in the cancellation form available in the office. Please attach the original copy of the fee receipts. Also surrender the Identity Card and Library Card.
- B.** If no written intimation regarding cancellation of admissions is received by the Principal till the beginning of the Second Term, the full fees for the Second Term will be charged.
- C.** Refund of fees will be through RTGS drawn in favor of the student.
- D.** Credit of refund amount is to be checked by the students with the Accountant after 30 working days from the date of submission of the form.

(D)ATTENDANCE: Ordinance 6086 Relating to the minimum attendance necessary for keeping terms and condonation of deficiency in attendance

- 1) There shall be the Attendance Committee, for smooth conduct of this ordinance, in every college /institute /Department of the University comprising of at least three members (to be nominated from other departments in case of the University Departments having less than 3teachers), the Vice-Principal /Senior Teacher (Convener) and at least two more teachers ensuring representation of the concerned faculties, nominated by the Principal/Director/Head.
- 2) Every bonafide learner shall ordinarily be allowed to keep terms for the given semester in a program of his enrolment, only if he fulfills at least seventy five percent (75%) of the attendance taken as an average of the total number of lectures, practical's, tutorials etc. where in short and /or long excursions/field visits/study tours organized by the college and supervised by the teachers as envisaged in the syllabus shall be credited to his attendance for the total no of periods which are otherwise delivered on the material day/s. Further it is mandatory for everylearnertohavemin50% attendance for each course & average attendance has to be 75%.
- 3) The same ratio shall be applied for computing the attendance of the learners by crediting the number of periods which are missed while participating in an extracurricular/co-curricular activity /competition/camp / workshop/convention/symposium/seminar etc. where the said learner is officially representing the college/ University/ District/ State/ Country with the permission of the Principal /Director/ Head of the College/ Institute/ University Department or by the direction of the University Officer as the case may be wherein for the purpose of computing the average attendance the periods missed for what is envisaged here-in- above, at Sr. No 2, shall be deemed to have been attended by the said learner .

- 4) Without prejudice to what is stated here-in-above, the Principal / Director / Head of the concerned College/Institute/Department of the University shall be the competent authority to condone the absentee of any learner further upto additional 25%,if deemed fit and on recommendation of the attendance committee of the said college/Institute/ Department of the University, wherein it is mandatory on the said committee to do natural justice by giving personal hearing to every learner falling short of minimum attendance for keeping terms and recommending case by case to the competent authority having verified the genuineness and gravity of the problem that justifies the learner to remain absent, which generally shall be limited to his own sickness, sickness of his parent, death of his parent etc. supported by valid evidence, documentary or otherwise.
- 5) The attendance committee ensures that the attendance records are maintained in order and that the warning letters are issued to the defaulting learners at least twice in every semester & that in the first week of every month for the previous month default list will be displayed on college notice board, if they are falling short of attendance for the month. The defaulting learners should also be called (along with the parent / guardian wherever necessary) to meet the Convener, attendance committee in the middle of the semester with a view to make the consequences adequately clear while understanding the difficulties if any and encouraging the learner to comply with the requirement of the attendance. Needless to say that the learners should be made aware of the provisions of the ordinances for attendance at the time of admission and an undertaking may be obtained from them(counter signed by the parent / guardian wherever necessary) assuring regular attendance while understanding the consequences of defaulting.
- 6) At the end of the semester on recommendation of the attendance committee the Principal /Director /Head of the college / Institute /University Department shall display list of the learners who are not allowed to keep terms, allowing them to appeal to the Principal /Director /Head of the College / Institute/ Department of the University within 3days from the date of display of the notice. After disposing the appeals the Principal /Director/Head shall intimate the same to the In-charge of Examinations/the Controller of examinations to withdraw the examination forms of such defaulting learners under intimation to those learners ensuring that this communication reaches the concerned at least 10 clear days before the commencement of the respective examinations.
- 7) The learners whose terms are not granted by the college / institute /department of the University can appeal to the controller of examinations ,if desired, in a prescribed form and by paying fees prescribed by the Management Council within 3days from the receipt of this intimation and that the controller of examinations shall arrange a hearing of the learners alongwith their concerned Principals/Directors/Heads of the Department, represented in person or through a teacher nominated by them before the committee (one each for every faculty)nominated by the Management Council comprising of 3 members including the convener. The respective committees shall convey their decisions to the controller of examinations which shall be final and binding on the learners once accepted and communicated by the controller of examinations.

(The existing Ordinances O.119, O.120 & O.125 are repealed)

(E) **EXAMINATIONS**

PASSING STANDARDS FOR ALL COURSES :

**Revised Scheme of Examination
(Amended R8435)
Undergraduate Programmes**

Credit Based Evaluation System

Scheme of Examination

The performance of the learners shall be evaluated into two components. The learner's Performance shall be assessed by Internal Assessment with 25% marks in the first component by conducting the Semester End Examinations with 75% marks in the second component.

Passing Standard

The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment and Semester End Examination. The learners shall obtain minimum of 40% marks (i.e. 10 out of 25) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 30 Out of 75) separately, to pass the course and minimum of Grade E, wherever applicable, to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment and Semester End Examination together.

Note – It is noted that the amended regulation 8435 is implemented to all Semesters i.e. Semester I to Semester VI to all Undergraduate programmes, simultaneously, under faculty of Arts, Commerce and Science from the academic year 2014 – 2015.

ATKT for Faculties of Arts & Commerce is read as under :-

- a. A learner shall be allowed to keep term for Semester II irrespective of number of heads of failure in the Semester I.
- b. A learner shall be allowed to keep term for Semester III- if he/she passes each of Semester I & Semester II

OR

A learner who fails in not more than four courses of Semester I and Semester II taken together with not more than two courses each in semester I & II.

- c. A learner shall be allowed to keep term for Semester IV irrespective of number of heads of failure in Semester III. However, the learner shall pass each course of Semester I and Semester II in order to appear for Semester IV.
- d. A learner shall be allowed to keep term for Semester V-
if he/she passes Semester I, Semester II, Semester III and Semester IV

OR

A learner shall pass Semester I and Semester II and fails in not more than four courses of Semester III and Semester IV taken together with not more than two courses each in sem. III & Sem. IV

- e. A learner shall be allowed to keep term for Semester VI irrespective of number of heads of failure in the Semester V. However, the learner shall pass each course of Semester III and Semester IV in order to appear for Semester VI.

- f. The result of Semester VI shall be kept in abeyance until the learner passes each of Semester I, Semester II, Semester III, Semester IV and Semester V.

ATKT for Faculty of Science is read as under:-

- i) A learner shall be allowed to keep term for Semester II irrespective of grades obtained in each course of Semester I.
- ii) A learner shall be allowed to keep term for Semester III if he/she passes (Grade 'E' or above in each course) each of Semester I and Semester II

OR

He/she fails in not more than three courses, in each of Semester-I and Semester II (For all Science Programmes, carrying total 900 or more marks).

He/she fails in not more than three courses with not more than total 200 marks, in each of Semester I and Semester II. (For all Science Programmes, carrying less than total 900 marks.)

- iii) A learner shall be allowed to keep term for Semester IV irrespective of grades obtained in each course of Semester III. However learner has to pass either of Semester I or Semester II in order to appear for Semester IV
- iv) A learner shall be allowed to keep term for Semester V if he/she passes Semester I, Semester II, Semester III and Semester IV

OR

He/she has passed Semester I and Semester II and fails in not more than three courses in each of Semester III and Semester IV. (For all Science programmes, carrying total 900 or more marks).

He/she has passed Semester I and Semester II and fails in not more than three courses with not more than total 200 marks, in each of Semester III and Semester IV. (For all Science Programmes, carrying less than total 900 marks.)

- v) A learner shall be allowed to keep terms for Semester VI irrespective of grades obtained in each course of Semester V.
- vi) The result of Semester VI shall be kept in abeyance until the learner passes each of Semester I, Semester II, Semester III, Semester IV and Semester V.

UNFAIR MEANS

A student found to have used Unfair Means in the examination will be dealt with as per provisions laid down under Section 7 of the Maharashtra Act No. XXXI of 1992. The said Act empowers the Chief Conductor / Senior Supervisors at the Examination to report the offence committed by any student to the police, if necessary.

APPLICATION FOR DUPLICATE MARK SHEETS

The concerned students who intend to apply for duplicate copies of their statements of marks, certificates of passing, degree certificates as well as Special certificates, to produce an affidavit on a non-judicial stamp paper of Rs 50 /- made in that behalf before the Metropolitan Magistrate or Notary appointed by the Government to that effect, the reason for issue of the duplicate copy of the aforesaid documents mentioning therein so also, the First Information Report (F.I.R.) registered in the Police Station for the reasons whatsoever i.e, loss, damage of the same.

NOTE:

Parents / Guardians are requested to bear in mind that the decision of the Principal as regards withdrawal of examination forms or cancellation of admission in case of violation of rules of the college will be FINAL and BINDING.

:

CODE OF CONDUCT

1. Students shall do nothing either inside or outside the College that will in any way interfere with its orderly administration and discipline of the college.
2. No society or association shall be formed in the College and no person invited to address a meeting without the Principal's prior permission.
3. No student shall collect any money as contribution for picnic, trip, and educational visit to some place get together, study notes, charity or any other activity without the prior sanction of the Principal. Students are advised not to make any payment / contribution to outsiders who try to collect money without the prior permission of the Principal within the college premises.
4. No student shall be allowed to take active part in politics.
5. No student shall communicate any information or write about matters dealing with the college administration to the press.
6. Students are expected to take proper care of the College property and help in keeping the premises neat and tidy. Damage to the property of the college e.g. disfiguring walls, doors, fittings, or breaking furniture etc is a breach of discipline and will be liable to punishment.
7. Students should not leave their books, valuables, and other belongings in their classrooms / Gymkhana / Ladies Common Room.
8. The college will not responsible for loss of property. Any student finding the lost property should deposit it in the Office. The owner can claim it from the Office after due identification.
9. Students applying for certificates, testimonials etc and those requiring the Principal's signature on any kind of document should first contact the office of the College. The applicants must submit an application their application to the office. No papers should be brought by students directly to the Principal for his / her signature.
10. Students requiring certificates or testimonials with regard to their performance and progress in a subject or activity should apply to the Head of the Department or the concerned Professor in charge.
11. If for any reason and in the opinion of the Principal, the continuance of a student in the College is detrimental to the best interests of the College, the Principal may ask such a student to leave the College without giving reasons. His / her decision shall be final.
12. Matters not covered by the existing rules shall rest at the absolute discretion of the Principal.
13. **Use of mobiles in the college premises is strictly prohibited. Any student found using a mobile phone inside the college premises, shall be punishable with a fine of Rs. 500 /- and the mobile phone will be confiscated. The mobile phones will be returned back after 15 days along with SIM card.**
14. Application for any certificate and railway concession should be applied made three days in advance.
15. For transcript, the applications for Transcripts should be submitted to the office two weeks in advance.
16. Student should compulsorily participate in all the surveys conducted by the college / society for assuring student satisfaction, academic, assessment etc.
17. While there is dress code, every student is expected to dress decently. The college authorities can evict any student for indecent dressing. The decision of the Principal with regard to obscenity, nudity,

decency etc in relation to dress shall be final.

18. Conduct of students in the classroom as well as on the premises of the College shall be such as will cause no disturbance to the fellow students or to other classes.

19. Students shall not loiter in the college premises while the classes are on being conducted.

20. **SMOKING / CHEWING TOBACO /SPITTING/ IN THE COLLEGE PREMISES IS STRICTLY PROHIBITED.**

21. **SEXUAL HARASSMENT IS A PUNISHABLE OFFENCE.**

EXTRA AND CO-CURRICULAR ACTIVITIES

Students' Council

The Students' Council, of which the Principal is the President, looks after the welfare of the students and works to promote and co-ordinate the extra curricular activities of different students' associations for better corporate student life.

NSS

The NSS unit gives the students an opportunity to develop the qualities of leadership and sense of social consciousness in them. Students are directed to different social institutions like homes for the blind, orphanages, general hospitals and to the nearby slum areas to mitigate the sufferings of the persons there. Camps are arranged during the vacations in the city or in nearby villages. Students who complete 120 hours of social work are entitled to be awarded 10 grace marks in their first appearance at the examination as laid down under ordinance 229.

PLACEMENT CELL

The Placement Cell organizes various activities for grooming the students for taking up corporate jobs after graduation. The College encourages students take up internship during Diwali and Summer vacations. The Placement Cell aims at providing placement to students at the end of the final year of the degree programme.

KALASADHNA/CULTURAL COMMITEE

The cultural **committee** encourages and trains students to take part in various intra and inter collegiate, intra and inter university cultural programmes and organizes different activities throughout the year.

NATURE CLUB / CONSERVATION CLUB

Trekking, forest sensitization programmes, tree plantation, organizing exhibitions, creating awareness relating to environmental issues are some of the activities carried out by the Nature Club.

GRIEVANCE REDRESSAL CELL

Any student of the college can approach the Grievance Redressal cell for his / her grievance. However anonymous complaints shall not be entertained.

WOMEN'S DEVELOPMENT CELL

As per the university requirement the Women's Development Cell has been constituted. It organizes various programmes for the welfare of girl students. A Women's Development Cell has been constituted in the College as per the University requirements. Various activities are organized by the Cell for the welfare of the girl students.

COLLEGE GYMKHANA

The College Gymkhana, of which the Principal is the Ex-officio President, is managed for day to day activities by its Chairman, who is nominated by the Principal. The Chairman is usually a senior member of the teaching staff.

He / She conduct the activities of the Gymkhana with the assistance of student secretaries.

The Gymkhana aims at encouraging students to participate in games and sports and at enhancing their

sports and athletic skills.

It conducts various tournaments within the College and sends out students to represent the College in various intercollegiate and other competitions. The students winning in the Sports Events at University /Inter University / National / International level are entitled to an award of 10 grace marks at their first appearance at the examinations as laid down under ordinance 229 B.

TRIPS , PICNICS

The College does not organize any trip or picnic. However, educational tours and excursions which form a part of the curriculum may be arranged. Students going on such tours are required to produce a No Objection Certificate/Undertaking in the prescribed form, from their parents / guardians.

Students are expected to read the Notice Boards DAILY for academic and administrative information.

VISITING HOURS :-

**Principal's
office**

- 10.30 a.m. - 1.00 p.m.

College office

- 10.30 a.m. - 1.30 p.m. (For Degree College)

11.00 a.m. - 3.00 p.m. (For Jr. College)

LIST OF ENDOWMENTS

Sr. No.	Name of the Endowment	Criteria
1	Dr. L Vishwanathan Endowment	Awarded to student standing 1st at the first, second and third year B.Com. Exam in equal proportion.
2	Late P. Shivaraman Endowment	Best student in F.Y. and S.Y. B.Com
3	Late C.L. Mani Iyer Endowment	Student standing first in F.Y. B.Com and continues his studies further.
4	Shri H.P. Eswar Endowment	Student standing first in F.Y.BMS
5	MrsSeetalakshmi Ramakrishnan Endowment	Student standing first in T.Y.B.Com in Financial Accounting, Auditing, Business Economics, Commerce, Direct & Indirect Taxation.
6	M.V. Ramakrishnan	Student standing first in XII Commerce student standing Second in XII Commerce Student standing first in XI Commerce
7	Shri Manohar Govind Korde	Students standing first in Business Law at S.Y.B.Com
8	Late GargiIyer	Purchase of Library books
9	Mrs. Sugnibai Chamaria	To be awarded to students standing first in B.Sc. (IT)
		B.Sc. (CS)
		BMS
		BMM
		BMM

10	Mrs. Seetha Ramamurthy	For deserving students
11	Kishore Sriram	Students standing first in Final Year BMM
12	Smt. Ammani	Merit scholarship to deserving student
13	Dr. Sarada Endowment	For Bsc IT students
14	Dr.T.Parasaran Endowment	For Bsc IT students
		50% poor, needy and deserving students
15	Essar Endowment	50 % merit

IMPORTANT NOTE

The students are hereby informed
that
Ragging of any kind is forbidden in
and around the campus as it
is an offence punishable by law as
per the Supreme Court Judgement

