2.

1. Kindly provide the details of the institution

Name of Institution: SIES (NERUL) COLLEGE OF ARTS, SCIENCE & COMMERCE

Year of Establishment of the Institution: 1998

Address Line 1: Sri Chandrasekarendra Saraswathy Vidyapuram,

Address Line 2: Plot 1 C, Sector V

City/Town: Nerul, Navi Mumbai

State: Maharashtra

Postal Code: 400706

Email Address: siesascn@yahoo.com

2. NAAC Accreditation/Reaccreditation Details

NAAC Accreditation/Reaccreditation Details

Year of Accreditation/Reaccreditation: 2009

Current Grade: B

CGPA: 2.80

3. Institutional Status

Affiliated Temporary

4. Contact Person Details

Name of Head of Institution: Dr. Rita Basu

Contact Phone: 022-27713836 / 9819874754

Email: principal@siesascn.net

Website URL: www.siesascn.net

Name of IQAC Co-ordinator: Vasanti Rajadhyaksha

Email: vasantidr@gmail.com

3.

3. SECTION I

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.) 08

Post Graduate (MA/M.Sc./M.Com etc.) 04
Research Programmes (M.Phil/P.hD)  
Certificate Programmes  
Professional Programmes  
(B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)  
Other value added programmes  
Any other programme offered (Specify)  

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year  
New programmes designed  
Programmes under revision  
Interdepartmental collaborative programmes  
Institutional collaborative programmes  
Number of review committee recommendations implemented (Total)  
Number of NAAC peer team recommendations implemented  
Number of UGC/any other expert committee recommendations implemented  
Number of review committee recommendation under implementation  
Number of NAAC peer team recommendations under implementation  
Number of UGC/any other expert committee recommendations under implementation  

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes  
Total faculty on rolls  
Faculty added during the year  
Faculty positions vacant  
Faculty left during the year  
Total number of visiting faculty  
Total number of guest faculty  

8. Qualification of Faculty

PhD and Above  
MPhil  
Masters  
Any other (Specify)  

9. Faculty qualification improvement
PhD awarded to existing faculty | 01
MPhil awarded to existing faculty | 01
Any other degree awarded to existing faculty | 0

### 10. Administrative Staff Details (Enter a number; 0 for nil)

| Administrative staff (total sanctioned) | 28 |
| Administrative staff (Actual strength) | 25 |
| Added during the year of reporting | 01 |
| Left during the year | 0 |
| Number of posts vacant | 04 |

### 11. Technical Support Staff Details (Enter a number; 0 for nil)

| Technical Support Staff (Total sanctioned strength) | 03 |
| Technical Support Staff (Actual strength) | 03 |
| Added during the year | 01 |
| Left during the year | 0 |
| Number of posts vacant | 0 |

### SECTION II

#### 12. Establishment details

<table>
<thead>
<tr>
<th>DD</th>
<th>MM</th>
<th>YYYY</th>
</tr>
</thead>
<tbody>
<tr>
<td>04</td>
<td>01</td>
<td>2010</td>
</tr>
</tbody>
</table>

Year of establishment of IQAC: 140

#### 13. Composition of IQAC (Enter a number; 0 for nil)

| Number of IQAC members | 13 |
| Number of Alumni in IQAC | 01 |
| Number of Students in IQAC | 02 |
| Number of Faculty in IQAC | 05 |
| Number of Administrative Staff in IQAC | 01 |
| Number of Technical Staff in IQAC | 01 |
| Number of Management Representatives | 01 |
| Number of External experts in IQAC | 01 |
Number of any other stakeholder and community representatives | 02

**14. IQAC Meetings**

Number of IQAC meetings held during the year | 04

**15. Whether Calendar of activities of IQAC formulated for the academic year**

Yes

---

**16. IQAC Plans for Development (Enter a number; 0 for nil)**

| Number of academic programmes proposed | 0 |
| Number of value added programmes proposed | 0 |
| Number of skill oriented programmes proposed | 0 |
| Number of faculty competency and development programmes proposed | 01 |
| Number of other staff development programmes proposed | 01 |
| Number of student mentoring programmes proposed | 01 |
| Number of co-curricular activities proposed | 11 |
| Number of inter departmental cooperative schemes proposed | 02 |
| Number of community extension programmes proposed | 08 |
| Any other programmes proposed (Specify) | 01 |

---

**17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)**

| Number of academic programmes implemented | 0 |
| Number of value added programmes implemented | 0 |
| Number of skill oriented programmes implemented | 0 |
| Number of faculty competency and development programmes implemented | 01 |
| Number of other staff development programmes implemented | 01 |
| Number of student mentoring programmes implemented | 01 |
| Number of co-curricular activities implemented | 11 |
| Number of inter departmental | 02 |
cooperative programs implemented
Number of community extension programmes implemented
Any other programmes suggested that are implemented (Specify)

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)
Number of seminars/conferences/workshops organized by IQAC within the institution
Number of participants from the institution
Number of participants from outside
Number of external experts invited
Number of external conferences/seminars/workshops on institutional quality attended
Number of events conducted with IQACs of other institutions as collaborative programmes

19. Did IQAC receive any funding from UGC during the year?
☐ Did IQAC receive any funding from UGC during the year? Yes
☐ No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-)
Any other source including internal financial support from the management (Specify amount)
Amount Received from UGC
Amount Received from any other source including the college management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)
• Development of creativity & innovation among teachers by use of innovative pedagogical tools
• Development of leadership skills and organizing abilities among students by encouraging them to independently organize curricular and extracurricular activities
• Skills Enhancement of non-teaching staff through training programs.

5.
SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes
Number of new academic programes developed or designed by faculty 0
Number of faculty members involved in curriculam restructuring/revision/syllabus development 0
Number of programes in which evaluation process reformation taken up and implemented 01
Number of active teaching days during the current academic year 162
Average percentage of attendance of students 67.33
Percentage of classes engaged by guest faculty and temporary teachers 75.13
Number of self-financed programmes offered 12
Number of aided programmes offered 0
Number of programmes discontinued during the year 0

23. Whether any systematic student feedback mechanism is in place?
Yes

24. Feedback Details (If answer to Question 20 is yes)
Percentage of courses where student feedback is taken 100

25. Is feedback for improvement provided to the faculty?
Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year 0
Number of minor research projects undertaken during the year 0
Number of major ongoing projects 0
Number of minor ongoing projects 0
Number of major projects completed 0
Number of minor projects completed 0
Number of major project proposals submitted for external funding 0
Number of minor project proposals submitted for external funding 0
Number of research publications in peer reviewed journals 01
Number of research publications in international peer reviewed journals 01
Number of research publications in national peer reviewed journals 0
<table>
<thead>
<tr>
<th>Metric</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of research papers accepted for publication in international peer reviewed journals</td>
<td>01</td>
</tr>
<tr>
<td>Number of research papers accepted for publication in national peer reviewed journals</td>
<td>0</td>
</tr>
<tr>
<td>Average of impact factor of publications reported</td>
<td>0</td>
</tr>
<tr>
<td>Number of books published</td>
<td>05</td>
</tr>
<tr>
<td>Number of edited books published</td>
<td>0</td>
</tr>
<tr>
<td>Number of books (single authored) published</td>
<td>03</td>
</tr>
<tr>
<td>Number of books (coauthored) published</td>
<td>02</td>
</tr>
<tr>
<td>Numbers of conferences attended by faculty</td>
<td>05</td>
</tr>
<tr>
<td>Number of international conferences attended</td>
<td>03</td>
</tr>
<tr>
<td>Number of national conferences attended</td>
<td>01</td>
</tr>
<tr>
<td>Number of papers presented in conferences</td>
<td>32</td>
</tr>
<tr>
<td>Number of papers presented in international conferences</td>
<td>2</td>
</tr>
<tr>
<td>Number of papers presented in national conferences</td>
<td>30</td>
</tr>
<tr>
<td>Number of conferences organized by the institution</td>
<td>02</td>
</tr>
<tr>
<td>Number of faculty acted as experts resource persons</td>
<td>0</td>
</tr>
<tr>
<td>Number of faculty acted as experts resource persons - international</td>
<td>0</td>
</tr>
<tr>
<td>Number of faculty acted as experts resource persons- national</td>
<td>0</td>
</tr>
<tr>
<td>Number of collaborations with international institutions</td>
<td>0</td>
</tr>
<tr>
<td>Number of collaborations with national institutions</td>
<td>0</td>
</tr>
<tr>
<td>Number of linkages created during the year</td>
<td>0</td>
</tr>
<tr>
<td>Total budget for research for current year as a percentage of total institution budget</td>
<td>0</td>
</tr>
<tr>
<td>Amount of external research funding received in the year</td>
<td>0</td>
</tr>
<tr>
<td>Number of patents received in the year</td>
<td>0</td>
</tr>
<tr>
<td>Number of patents applied for in the year</td>
<td>0</td>
</tr>
<tr>
<td>Number of research awards/ recognitions received by faculty and research fellows of the institute in the year</td>
<td>2</td>
</tr>
</tbody>
</table>
Number of PhDs awarded during the year 1

Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities 4.5

6. **SECTION IV**

27. **Student Details and Support Mechanisms**

The total intake of students for various courses (Sanctioned) 2462

Actual enrollment during the year 2140

Student dropout percentage during the year 6

Success percentage in the final examination across the courses 93

Number of academic distinctions in the final examination and percentage 197 30

Number of students who got admitted to institutions of national importance 0

Number of students admitted to institutions abroad 12

Number of students qualified in UGC NET/ SET 0

Number of students qualified GATE/ CAT/ other examination (Specify) 4

28. **Does student support mechanism exist for coaching for competitive examinations?**

No

29. **Student participation, if response is yes to Qn. 27**

Number of students participated 0

30. **Does student counselling and guidance service exist?**

No

31. **Student participation, if answer to Qn. 29 is yes**

Number of students participated 0

32. **Career Guidance**

Number of career guidance programmes organized 3

Percentage of students participated 80
in career guidance programmes

33. Is there provision for campus placement?
   Yes

34. If yes to Qn. 32
   Number of students participated in campus selection programmes
   450
   Number of students selected for placement during the year
   109

35. Does gender sensitization program exist?
   Yes

36. If Answer is Yes to Qn 34
   Number of programmes organized
   02

37. Student activities
   Number of students participated in external cultural events
   110
   Number of prizes won by students in external cultural events
   25
   Number of cultural events conducted by the institute for the students
   07
   Number of students participated in international sports and games events
   0
   Number of students participated in national level sports and games events
   02
   Number of students participated in state level sports and games events
   02
   Number of students participated in university level sports and games events
   56
   Number of prizes won by students in international sports and games events
   0
   Number of prizes won by students in national level sports and games events
   0
   Number of prizes won by students in state level sports and games events
   0
   Number of prizes won by students in university level sports and games events
   1
   Number of sports and games events conducted by the institute for the students
   8

38. Composition of students
### 39. Scholarships and Financial Support

<table>
<thead>
<tr>
<th>Category</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Percentage of Scheduled Caste</td>
<td>02</td>
</tr>
<tr>
<td>Percentage of Scheduled Tribe</td>
<td>01</td>
</tr>
<tr>
<td>Percentage of other backward communities</td>
<td>04</td>
</tr>
<tr>
<td>Percentage of women students</td>
<td>65</td>
</tr>
<tr>
<td>Percentage of physically challenged students</td>
<td>01</td>
</tr>
<tr>
<td>Percentage of rural students</td>
<td>02</td>
</tr>
<tr>
<td>Percentage of urban students</td>
<td>98</td>
</tr>
</tbody>
</table>

#### 39. Scholarships and Financial Support

- **Number of students availing financial support from the institution**: 01
- **Amount disbursed as financial support from the institution**: 0
- **Number of students awarded scholarship from the institution**: 0
- **Number of students received notable national/international achievements/recognition**: 0

### 40. Student initiatives

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student initiatives Number of community upliftment programmes initiated by students</td>
<td>18</td>
</tr>
<tr>
<td>Number of literary programmes initiated by students</td>
<td>11</td>
</tr>
<tr>
<td>Number of social action initiatives based on science / environment initiated by students</td>
<td>06</td>
</tr>
<tr>
<td>Number of student research initiatives</td>
<td>11</td>
</tr>
</tbody>
</table>

### SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

### 41. Whether perspective plan for overall developmental activities is created?

- **Yes**
- **No**

### 42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored?

- **Yes**
- **No**
43. Whether benchmarking is created for institutional quality management efforts?
- [ ] Yes
- [x] No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format
- Academic performances
- Social Outreach Activities
- Quality of faculty

If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format.

45. Is a Management Information System (MIS) in place?
- [ ] Yes
- [x] No

46. If answer to question 44 is Yes, please provide details of MIS applied to
1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

(Enter the respective details corresponding to the serial numbers)

1. Faculty Improvement programmes, Major academic initiatives, co curricular activities, website, grievance redressal, compliance of statutory requirement, Income & Expenditure
2. Generation of merit list, Admission details
3. Original mark sheets for enrollment, students personal information
4. Documentation as per regulations of University of Mumbai
5. Nil
6. Human resource records- details of core faculty, visiting faculty, administrative & technical staff, performance appraisal records

47. Existence of learning resource management

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>e-data base in library</td>
<td></td>
</tr>
<tr>
<td>ICT and smart class room</td>
<td></td>
</tr>
<tr>
<td>e-learning sources (e-Books, e-Journals)</td>
<td></td>
</tr>
<tr>
<td>Production of</td>
<td></td>
</tr>
</tbody>
</table>

*Existence of learning resource management e-data base in library Yes
*ICT and smart class room Yes
*e-learning sources (e-Books, e-Journals) Yes
*Production of Yes
teaching modules

Interactive learning facilities

Interactive learning facilities Yes
Interactive learning facilities No

48. Internal resource mobilization: Kindly provide the amount contributed

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Consultancy and training</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Student contribution</td>
<td>43397</td>
<td></td>
</tr>
<tr>
<td>Alumni contribution</td>
<td>102601</td>
<td></td>
</tr>
<tr>
<td>Wellwishers</td>
<td>75376</td>
<td></td>
</tr>
</tbody>
</table>

49. Infrastructure and welfare spending: Please specify the amount

| Amount spent for infrastructure development | 1386987 |
| Amount spent for student welfare            | 45542  |
| Amount spent for staff welfare              | 175424 |

50. Is delegation of authority practiced

Is delegation of authority practiced Yes
Is delegation of authority practiced No

51. Does grievance redressal cell exist?

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Students</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Staff</td>
<td>✔</td>
<td></td>
</tr>
</tbody>
</table>

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

| Number of grievances received | 2  |
| Number of grievances resolved | 0  |

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

| Number of grievances received | 0  |
| Number of grievances resolved | 0  |
54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received: 2
Number of grievances resolved: 0

55. Has the institution conducted any SWOT analysis during the year

☐ Yes  ☐ No

56. The SWOT analysis was done by internal or by external agency

☐ Internal  ☐ External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- ISO Certified institution
- Young and enthusiastic faculty
- Good academic performance

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- Employee Turnover
- Large number of temporary staff (not conforming to UGC norms)
- Lack of sports facilities

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- Tie ups with foreign universities
- Development of market related courses

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- Competition from newly established colleges
- Entry of foreign universities

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- Inculcation of research culture among staff.
- Strengthening of alumni

Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- Bringing about transparency within the institution
- Better coordination in the institution
- Effective administration of courses
- Monitoring of institutional progress.