

Minutes of the first meeting of the Academic Council of SIES (Nerul) College of Arts Science & Commerce (Autonomous)

The very first meeting of the Academic Council was held for Under graduate [UG] and Post graduate [PG] programmes under Autonomy and National Education Policy 2020 (NEP) in hybrid mode on Tuesday 25th July , 2023 at 1.30 pm.

The following members were present at the meeting:

1. Dr. Koel Roychoudhury, The Principal (Chairman and HOD Department of Economics)

Heads of Department (HOD)

2. Ms. Sugandha Jha
3. Dr.Priyanka Mohan
4. Ms.Lata lokhande
5. Mr.Chaitanya S
6. Mr. Mithun Pillai
7. Dr.Anu Thomas
8. Dr.Sheeja Ravi
9. Dr.Jyoti Koliar

College Representatives

10. Ms.Neelima Balachandran
11. Ms.Babita Kakkar
12. Mr. R Perumal
13. Dr.Meghna Bhatia

Four Experts from outside the college

14. Law: Advocate Nandini Menon – Legal Advisor SIES
15. Industry : Mr Aditya Subramanyam – Company Secretary Reliance Jio
16. Education : Professor Dr.Mala Pandurang – Principal BMN College of Home Science
17. Commerce : Professor Smita Shukla – Director IQAC , University of Mumbai and Honorary Director ICSSR , Western Regional Centre
18. Dr.Snehal Patil – Controller of Examination
19. Ms. Bhumika More (IQAC Convenor , Faculty Member Nominated by the Principal (Member Secretary)
20. Dr.Trupti Wani – Special Invitee



The constitution for the first Academic Council under the autonomy was placed on records as follows:

Number	Nature	Name
	The Principal (Chairman).	Dr. Koel Roychoudhury
All HODs	Heads of Department (HOD)	Dr. Koel Roychoudhury
		Ms Sugandha Jha
		Dr. Priyanka Mohan
		Ms Lata Lokhande
		Mr. Chaitanya S.
		Mr Mithun Pillai
		Ms Anu Thomas
		Dr. Shccja Ravi
4 Members	College Representatives	Dr. Jyoti Koliyar
		Ms. Neelima B
		Ms. Babita Kakkar
		Mr. R. Perumal
Not less than four experts	Four Experts from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering etc., to be nominated by the Governing Body.	Dr. Meghna Bhatia
		Law: Advocate Nandini Menon Legal Advisor, SIES
		Industry: Mr. R. Aditya Subramanyam, Company Secretary, Jio Payments Bank Limited
		Education: Prof. Dr. Mala Pandurang, Principal, BMN College of Home Science
1 Member	The Controller of Examination	Commerce : Prof. Dr. Smita Shukla, Director IQAC, University of Mumbai and Honorary Director ICSSR Western Regional Centre,
		Dr. Snehal Patil
1 Member	A faculty member nominated by the principal (member secretary).	Ms. Bhumika More
	Special Invitee	Dr. Trupti Wani

- Dr. Koel Roychoudhury, Principal opened the meeting by welcoming the experts who joined via online mode (MS Teams) and all the members present in the meeting. The agenda of the meeting was then presented. She mentioned that the college got autonomous status from UGC on 31st May 2023 and then University of Mumbai conferred autonomous status on 22nd June 23. Post autonomy, implementation of NEP 2020 was the main area of discussion.

- Further, using a power point presentation, the Principal, Dr. Koel RoyChoudhury, spoke about the implementation of NEP 2020 for Under Graduate / Post Graduate of all the First Year programmes in progressive manner from academic year 2023-24. The discussion continued taking into account the changes in the credit based system, examination patterns, 6 verticals under the NEP scheme, passing standards, and short term courses for semester I. Further the 6 verticals were explained namely the Major, Minor, the Open Electives, the vocational and value education aspects.
- Dr. Koel Roy Choudhury mentioned that the subject expert names from outside Parent University for each department's Board of Studies were emailed to all external experts. She requested them to go through the list and approve the subject experts for each department to be nominated by Academic Council by replying through the email sent.
- Dr. Koel Roychoudhury mentioned that the VC nominee for each BOS and VC nominee for Academic Council were not yet nominated by University of Mumbai. College had sent two reminders to University of Mumbai for the same. The BOS meeting of each department was conducted in absentia of VC nominee as quorum of 50 % and above was maintained. Mr. Aditya made a query about the BOS meeting held on 17th, 18th and 20th July 2023. Dr Koel explained first year students had already joined the college and the syllabi had to be in place on a priority basis. The BOS constituted of HODs, members of their departments, members from outside the parent body and even Alumni representatives. The NEP syllabus proposed was approved by the Board of Studies (BOS) of respective departments. She acknowledged the active participation from members of various other universities during the BOS meetings. Dr.Mala elucidated that no government gazette insists on the role of VC nominees as a must. Their role is only participative though informing them was important. She suggested submitting hardcopy of minutes to Vice Chancellor. Advocate Nandini Menon also insisted on following up on the reminders given and then suggested keeping all records of communication with University of Mumbai.
- To approve the Syllabus of all the Board of Studies including the Evaluation System, following Departments explained in detail about the subjects being incorporated into the 6 verticals and new courses to be introduced for First year undergraduate programmes and Part 1 post graduate Programmes:



AC. Item No.	Department	Programme Name
1.1.1	Commerce	B.Com
1.2.1		M.Com (Advanced Accountancy)
2.1	Economics	M.A. Business Economics
1.1.2	Accountancy	B.Com (Financial Markets)
1.1.3		B.Com (Accounting and Finance)
1.1.4	Banking and Insurance	B.Com (Banking and insurance)
1.1.5	Management Studies	Bachelor of Management Studies
2.2		M.Com (Business Management)
1.1.6	Multimedia and Mass communication	B.A in Multimedia and Mass communication
1.1.7	Information Technology	B.Sc Information Technology
1.2.3		M.Sc Information Technology
1.1.8	Computer Science	B.Sc Computer Science
1.2.2		M.Sc Computer Science
2.3	Environmental Science	B.Sc Environmental Science
1.2.4		M.Sc Environmental Science
2.4	Packaging Technology	B.Sc Packaging Technology

- The experts then gave their inputs online. Dr. Mala and Professor Smita suggested that the standard procedure was to e mail the BOS minutes to the academic council experts along with the newly designed syllabi.
- Dr. Koel Roy Choudhury assured all members that Department wise BOS minutes and syllabus will be emailed to them to ratify the decisions of the Board of Studies minutes and syllabus.
- Dr Koel Roy Choudhury then requested the experts to take note of the details of the four new courses being introduced under autonomy, namely, B.Sc Environmental Science, B.Sc Packaging Technology, MA Business Economics, M COM Business Management. The eligibility criteria, programme pattern were explained by respective Head of Departments. Dr.Mala Pandurang and Professor Smita requested that the minutes be sent to the outside experts.
- Dr.Snehal Patil then made a presentation about the new Examination pattern. She spoke about the pattern to be implemented for both UG and PG under 3-4 credits as well as 2 credits scheme. She presented briefly about internal, external, additional, supplementary examination scheme alongwith passing standards, moderation, LD benefits and ordinances to be adopted. Dr. Mala enquired about the role of class participation. The presentation also incorporated the importance of quiz, role play, assignments, poster presentation, video making etc. BOS would further analyse it and define pattern based on the respective courses.



- Dr.Mala wanted to know if the controller of examinations also ensured that various points related to exams were minuted. Resolutions about changing pattern and examination process should be passed in every meeting. Dr. Snehal informed that minutes of examination committee are properly maintained and the same would be shared with academic council members.
- Dr. Koel then presented the short term courses under NEP, each having duration of 30 hours, and approved by the college management. The members appreciated various short term courses. Professor Smita suggested that they be called as value added courses and needed to be a part of the credit system.
- The final part of the presentation was about the changing role of IQAC under autonomy and NEP. Ms.Bhumika More elaborated on its necessity and how it would be implemented and reaches all the stake holders. A new practice of conducting audits with external peer team to enable the system to function better by March / April 2024 would be initiated. External Peer team members would comprise of Dr. Parvathi Venketesh - Principal, Don Bosco Institute of Technology, Mumbai, Dr. Shobana Vasudevan – Principal, Ramniranjan Anandilal Podar College of Commerce and Economics.(Autonomous) and Dr. Hiren Dand - Head of Department, Parle Tilak Vidyalaya Associations Mulund College of Commerce (Autonomous). She also emphasized on syllabus feedback mechanism to be adopted. Syllabi feedback from all the stake holders during the year be it students, faculty, industry experts parents etc would be undertaken. Also an Institutional entry level test for identifying slow, less advance and advance learners for first year and part 1 students in the month of August/September 2023 would be undertaken to enable better scores and personality development of learners. Also, regular training programmes, collaboration with committees, seminars would be undertaken for smooth and effective implementation.
- Dr. Koel informed that Semester 2 as well as second year credit pattern and syllabus would be presented in front of Academic members in the next academic council meeting to be held in October / November 2023.
- Dr Koel thanked the panel, summarized the discussion and assured the expert panel that all the recommendations would be put into immediate effect. The meeting ended with a vote of thanks by the Principal.

Koel
Dr. Koel Roychoudhury
Chairman (The Principal)
Academic Council
SIES Nerul College of Arts, Science and Commerce (Autonomous)
Place- Nerul, Navi Mumbai
Date- 25th July 2023

