

**SIES (NEUL) COLLEGE OF ARTS, SCIENCE AND COMMERCE
(AUTONOMOUS)
NERUL, NAVI MUMBAI**

September 5, 2026

**NOTICE – CAP ROUND IV
FYBMS AND FYBBA ADMISSION (A.Y. 2026-27)**

UOM COLLEGE CODE – 710 & DTE CODE - 03603

We are pleased to inform students seeking admission to the FYBMS and FYBBA for the academic year 2026-27 that our college will be open for admission purposes from [start date] onwards. **The admission office will operate between 10:00 a.m. and 5:00 p.m. on all working days.**

Date of Admission and the Reporting Time:

**From 06.09.2026 to 08.09.2026 – Between 10.00 AM to 05.00 PM
(To avoid last-minute rush, report at least One Hour Prior to the specified time.)**

College ONLINE FORM LINK

https://datavista.in/cms/student/Ext/auth/register.php?sectionmaster_Id=16

Pre Admission Online Enrolment on Samarth Portal

<https://muugadmission.samarth.edu.in/>

ADMISSION PROCESS

To complete the admission process, students are required to follow these steps:

STEP 1 (IN AV ROOM - BASEMENT)

- Lock your Seat Online. (check seat acceptance fee receipt)
- Check your name in the List.
- Document Verification and Arrangement
- Fill The Excel Data Sheet

STEP 2 (First Floor Office- Counter No. - 3)

Only for Other Board Students like CBSE, ICSE

- Complete Eligibility Process - (Refer List of Additional Documents – next page)

STEP 2 (Admission Room (IN LIBRARY - BASEMENT)

- Check Documents Online
- Submit Admission Form along with Documents
- Generate Fees Payment Link
- Confirm Admission (OTP Verification)
- Collect Confirmation Letter Duly Signed and Stamped

LIST OF DOCUMENTS FOR ADMISSION

1. Printout College Form
2. Printout University of Mumbai Form (SAMARTH Portal – College Code 0710)
3. Seat Acceptance Letter – CAP
4. Printout CET Result (Common Entrance Test) for **BMS- CET**
5. Original & Xerox Copy Mark sheet 10th standard
6. Original Mark sheet 12th standard (**Cleared 12th in 1st Attempt with Minimum of 45% Marks**)
7. Original Passing Certificate of 12th Standard
8. Original LC/TC (Leaving Certificate/Transfer Certificate) – Verify Gap, Mother Tongue & Place of Birth
9. Original Migration Certificate
10. **Original CASTE VALIDITY CERTIFICATE** [**MANDATORY for Reserved Category**]
11. Xerox Copy -12th Hall Ticket
12. Xerox Copy - Domicile Certificate
13. Xerox Copy - Birth Certificate
14. Printout ABC (Academic Bank of Credits) ID
15. Xerox Copy - of Income Certificate if Applicable. (2024-25)
16. Xerox Copy Aadhar card
17. Original Minority Affidavit (Format on College Website)
18. Original Gap Certificate is required (if Gap after 12th)
19. 2 Photographs
20. Xerox Copy Cast Certificate (if applicable)
21. Self-Declaration Undertaking Form (Collect From Admission Desk)
22. Printout Fees Payment

List of Additional Documents for Eligibility Process only for Other Board Students - – 3 copies of each:

1. University Pre-Registration Form (Samarth)
2. Mark sheet
3. Migration
4. Transfer Certificate
5. Allotment Letter
6. CET Score Card
7. Rs. 400/- [to be paid online at the counter]

The Fees for FYBMS and FYBBA are Rs. 80,000/- to be paid online on confirmation of admission only.

Bank loan Services for Students:

1. Auxilo Finserve Pvt. Ltd.
2. Bank of Baroda

PRINCIPAL