

**SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE  
NERUL , NAVI MUMBAI**

**LIBRARY REPORT 2016 -2017**

**REPORT 2016 -2017**

**Library Committee**

**Highlights**

SEM 1

<b>ACTIVITY</b>	<b>OBJECTIVE</b>
Library membership for the inmates of the Senior Home	To extend the library services beyond the college & also as the beginning of a small social activity which could later be extended in the future
Library Orientation	To familiarize the first year students with the library its collection , the services provided , the benefits of a library membership , the rules & regulations , the additional facilities for toppers , students from financially unsound backgrounds , institutional membership , the e resources available etc and about the importance of using the library regularly
NET / SET training session for MCOM students	To make the students understand the importance of the NET / SET examination in the academic set up & its role in career building.To make them aware of the syllabus content of the exam , its paper patterns , preparation , tackling the objective questions , the types of questions expected , the general attitude required and to develop a serious attitude towards the same.Overall to make them seriously think about a career in the teaching field with clearin the NET / SET exam as a beginning.And to act as an information literacy activity to be extended to the other post graduate courses and faculty members in the future depending on its success & the feedback received.

SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE

DEPARTMENT : LIBRARY

EVENT : LIBRARY MEMBERSHIP FOR INMATES OF THE SENIOR HOME

DATE : JUNE 3 , 2016

PURPOSE : To extend the library services beyond the college & also as the beginning of a small social activity which could later be extended in the future

#### HIGHLIGHTS

VENUE : SIES ( Nerul ) Senior Home

ORGANIZED BY : The college library

ORGANIZED FOR : Inmates of the Senior Home

NO OF PARTICIPANTS : 5 - 8

NO OF BENEFICIARIES : 38 - 40

DESCRIPTION OF THE EVENT : The Pricipal Ms Koel Roychoudhury along with the librarian visited the lounge area of the Senior Home on June 3 , 2016 & had a small talk with the inmates.They were briefed about the college library , its collection & its services.And they were invited to avail of the library and make use of its varied collection.They were also made aware of certain minimal rules & regulations for lending and returning books as well as magazines.Mr Raja Mani ( Temple Administrator ) was present for the meeting and he along with the Principal inaugurated the initiative.

MEDIA COVERAGE : NONE

OUTCOME : Though the inmates were interested , so far the library usage by them is still very limited.And so to speed up the same books / magazines would be physically given to the inmates once in a week.Thus making sure the library goes out to them if they are unable to visit the library

1 For all the Inmates of the Senior Home - the SIES (Nerul ) College of Arts Science & Commerce library collection of general books made available and so also the reading room of the library , from June 2016.



**Library membership for senior home inmates - inauguration – June 3 , 2016**

SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE

DEPARTMENT : LIBRARY

EVENT : LIBRARY ORIENTATION FOR FIRST YEAR STUDENTS

DATE : JULY 21 & 22 , 2016 ( 10 am to 12 pm & 1 pm to 2 pm )

PURPOSE : To familiarize the first year students with the library its collection , the services provided , the benefits of a library membership , the rules & regulations , the additional facilities for toppers , students from financially unsound backgrounds , institutional membership , the e resources available etc and about the importance of using the library regularly

HIGHLIGHTS

VENUE : First Year Classrooms

ORGANIZED BY : The college library

ORGANIZED FOR : First year Students of all the streams

NO OF PARTICIPANTS : -

NO OF BENEFICIARIES : All the First year Students

DESCRIPTION OF THE EVENT : Library orientation for the first year students by the library team , who went from class to class ( during lecture hours ) - July 21 & 22 , 2016 to explain about the library services. The librarian spoke about the college library in detail , the resources of the library be it books or magazines , the library study centre , the inter library loan facilities etc. And so also about the facilities given to toppers , students from financially lower backgrounds and regular users.

Some of the rules and regulations were also explained. As encouragement , the students were given hand made book marks. These had been made in advance by the library staff as well as some college students – around 620 in number. They were distributed one per student to spark off an interest in the library and tempt users to avail of the library services.

MEDIA COVERAGE : NONE

OUTCOME : The response to the orientation was positive and some enquiries about the library were made by them. Overall the library team was able to capture their interest in a positive manner. The main purpose of this initiative – to act as a stepping stone & to ensure maximum usage of the library right from the first year itself

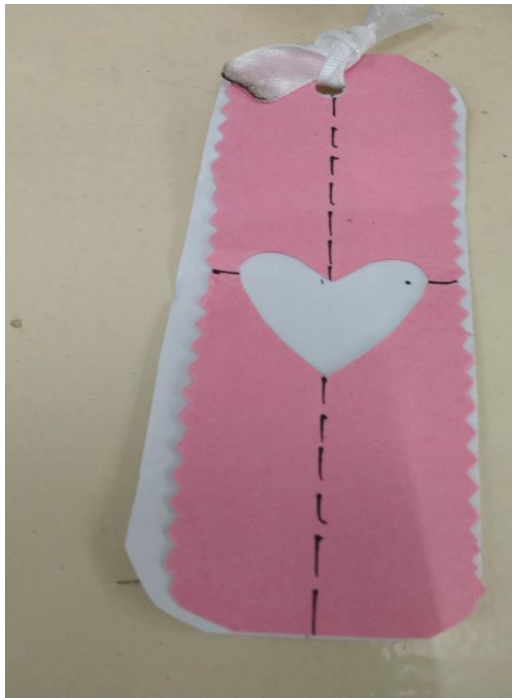
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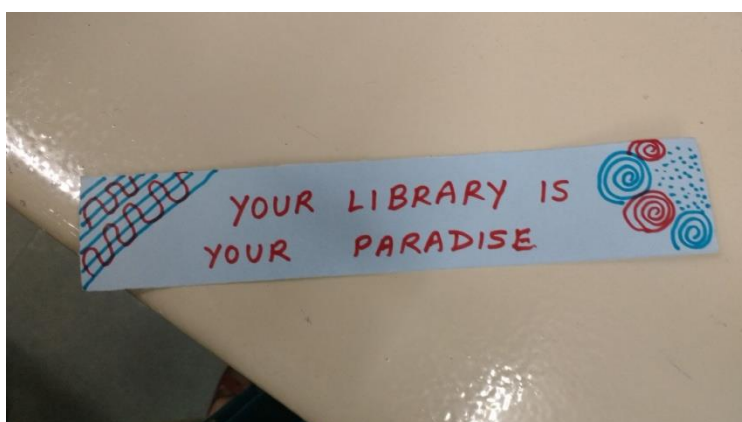
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**Library orientation by the library team**







**Hand made book marks distributed to students**



SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE

DEPARTMENT : LIBRARY

EVENT : NET / SET TRAINING SESSION

DATE : SEPTEMBER 16 , 2016 ( 11 am – 1 pm )

PURPOSE : To make the students understand the importance of the NET / SET examination in the academic set up & its role in career building. To make them aware of the syllabus content of the exam , its paper patterns , preparation , tackling the objective questions , the types of questions expected , the general attitude required and to develop a serious attitude towards the same. Overall to make them seriously think about a career in the teaching field with clearing the NET / SET exam as a beginning. And to act as an information literacy activity to be extended to the other post graduate courses and faculty members in the future depending on its success & the feedback received.

HIGHLIGHTS

VENUE : The college library ORGANIZED BY : The library committee & the library team  
( The Librarian Ms Neelima B , The Assistant Librarian Ms Swapna D & the library staff )

ORGANIZED FOR : MCOM students

NO OF PARTICIPANTS : 80 – 100 students

NO OF BENEFICIARIES : All MCOM students

DESCRIPTION OF THE EVENT : For the MCOM students – both the first & second year , a NET / SET training session was organized by the library committee on 16<sup>th</sup> of September 2016. It was conducted by Dr Dinesh Navale – Assistant professor at Vivekanand Education Society's College of Arts Science & Commerce , an expert in the field. He spoke about the NET / SET examination , the importance of clearing the same in the academic arena , the syllabus , the various methods of tackling the general papers , the syllabus , the reference books and also emphasized on the studious attitude required towards this examination. The session was held for a period of 2 hours and the power point presentation was also shared by the resource person. The event was graced by the Principal in Charge Ms Koel Roychoudhury.

MEDIA COVERAGE : NONE

OUTCOME : The session was attended by most of the MCOM batch and was very fruitful. The feedback was very positive and the students found the same both informative as well as very interesting and it also enhanced their awareness about the exam.

This was an information literacy initiative successfully conducted by the library committee to promote awareness amongst the students .



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### **NET / SET training session for MCOM students**

4 A newspaper reading stand is the latest addition to the library infrastructure. This has been added to enable students & staff to quickly glance through books and magazines before taking them for reference. And also to display in a prominent manner, important notices, circulars, files or registers related to the library activities & services.



**Newspaper reading stand**

SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE

DEPARTMENT : LIBRARY

EVENT : WORKSHOP ON : TIPS FOR CLEARING NET / SET EXAMINATION

DATE : December 23 , 2016 ( 11 am – 1 pm )

PURPOSE : To equip both faculty as well as the post graduate students with the right skills to tackle the NET / SET examination , to get over their fears and develop the right attitude towards the same. Along with creating basic awareness about the examination & its importance in the academic field.

HIGHLIGHTS

VENUE : The college library ORGANIZED BY : The library committee & the library team  
( The Librarian Ms Neelima B , The Assistant Librarian Ms Swapna D & the library staff )

ORGANIZED FOR : Non NET / SET faculty members & post graduate students especially  
MSC IT , MSC EVS & MSC CS

NO OF PARTICIPANTS : 8 – 10 faculty members & 50 – 80 students

NO OF BENEFICIARIES : Non NET / SET faculty members & all the post graduate students

DESCRIPTION OF THE EVENT : For the non NET / SET faculty members & the post graduate students especially the MSC IT , the MSC CS & the MSC EVS students – both the first & second year , a workshop on TIPS FOR CLEARING NET / SET examination was organized by the library committee on 23<sup>rd</sup> of December 2016. The library committee members Dr Priyadarshini Poddar & Ms Aswathy ( faculty members ) also helped with the arrangements. It was conducted by Ms Jinal Shah & Ms Shailashri Uchil – SIES College of Commerce & Economics - 2 resource persons with multiple NET / SET qualifications to their credit. They also have been active at various workshops , have presented numerous papers & are academically very active. They spoke in detail about the examination , methods to tackle the same , the frame of mind required , the various digital applications available , the websites that could be accessed for the same , the books to be referred to etc. The session was held for a period of 3 hours – 1 ½ hours per resource person. The respective presentations were also shared for the benefit of the participants. Towards the end , the faculty members were handed over certificates by Ms Jinal & Ms Shailashri.

MEDIA COVERAGE : NONE

OUTCOME : The session received a positive response from the faculty members & the students. Queries were put forth to the resource persons & were answered adequately. The success of the workshop will now be an incentive for the library committee to organize more such programmes on a larger scale with a wider coverage.











SIES  
College of Arts, Science & Commerce  
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### Library Committee P

TIPS FOR CLEARING NET / SET B

By Ms. JINAL SHAH & Ms. SHAILASHRI  
SIES COLLEGE OF COMMERCE & ECO

ember 2016

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**SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE**

**DEPARTMENT : LIBRARY**

**EVENT : SESSION ON OUT OF THE BOX & DESIGN THINKING & INNOVATION**

**DATE : February 16 , 2017 ( 11 am to 1 pm )**

**PURPOSE :** To enable students to think creatively and innovatively. So that they go beyond run of the mill thinking and expand their horizons.

**HIGHLIGHTS**

**VENUE :** The college library **ORGANIZED BY :** The library committee & the library team  
( The Librarian Ms Neelima B , The Assistant Librarian Ms Swapna D & the library staff )

**ORGANIZED FOR :** Undergraduate students of all the streams

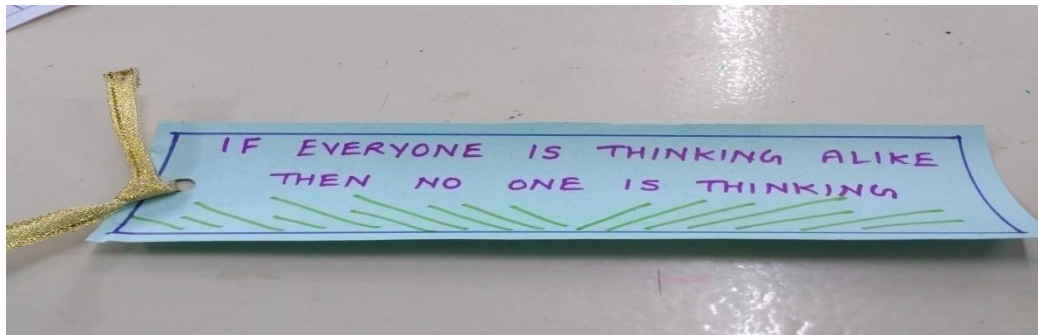
**NO OF PARTICIPANTS :** 30 – 60 students

**NO OF BENEFICIARIES :** Undergraduate students of all the streams -

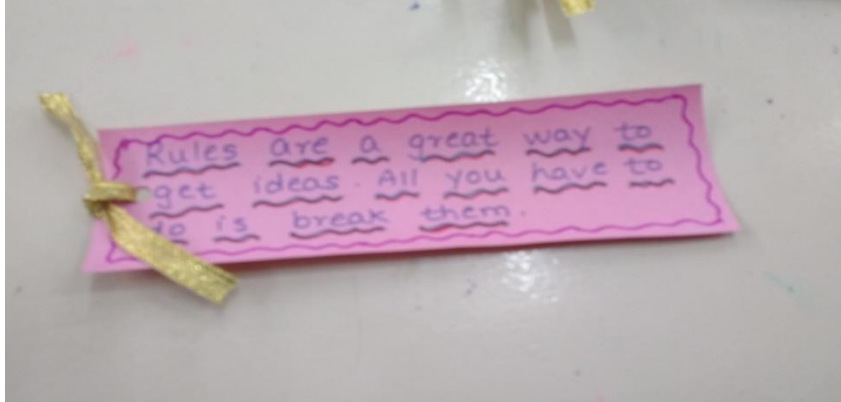
**DESCRIPTION OF THE EVENT :** The session was conducted by Mr Shourya Asthana –Lead Design & Branding ( Reliance Infocomm Ltd ) , Designer , Creative Director , Strategist , Brand Leader. It was conducted for the undergraduate students of all the streams. The topic was itself off beat & caught the interest of the students. Mr Shourya spoke on his personal growth as a person and how one should always try out new activities. He emphasized the need to be creative and think differently. He explained in detail about Design Thinking & Innovation, with the help of a power point presentation. The session was interactive and students were asked to talk a bit about themselves & their experiences. It was held for a period of 2 hours. Towards the end , time was given for a question and answer session. Students put forth queries on Mr Shourya's career path as well as on creativity. To enhance the session , hand made book marks & chocolates were given to the students.

**MEDIA COVERAGE : NONE**

**OUTCOME :** The session received a positive response from the students and the feedback was also good. The resource person was highly rated. Such activities encourage students to go beyond their academic activities and evolve. It helps them to get an insight into the real world & enables them to go beyond run of the mill thinking.







## BEYOND THE LIBRARY 2016 -17

### FACILITATOR -TCS CAMPUS TO CORPORATE TRANSITION PROGRAMME





## WOMEN DEVELOPMENT CELL - MEMBER



## TRAINING PROGRAMMES / ACTIVITIES BEYOND THE LIBRARY 2016 -17



### ISO AUDIT TRAINING PROGRAMME



## TRAINING PROGRAMMES ATTENDED BY LIBRARY STAFF 2016

### EXCEL WORKSHOP 2016



## **TRAINING PROGRAMMES ATTENDED BY LIBRARY STAFF 2016**

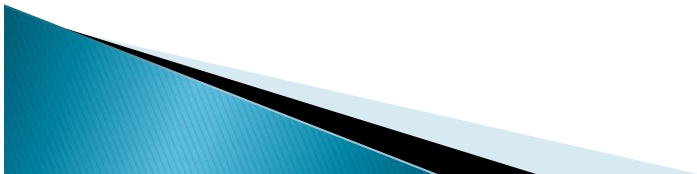


## **ONE DAY WORKSHOP 2016 – HAPPY LIVING & SELF DEVELOPMENT**





## **WORKSHOP 2016 – COMMUNICATE TO SUCCEED**







## WORKSHOP 2016 – MANAGING CHANGE

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## JAGRUT BHARAT 2016



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## MAVA WORKSHOP 2016





## SPANDAN – WORKSHOP FOR NON TEACHING STAFF 2016



## NSS TRADITIONAL DAY EVENT 2016

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## ADDITIONAL EVENTS HELD IN THE LIBRARY 2016



## ENTREPRENEURSHIP CELL EVENT

## PLACEMENT CELL RECRUITMENT



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## LIBRARY STAFF UPGRADATION 2016 -17

NAME OF STAFF	POST	COURSE / TRAINING PROGRAMME ATTENDED	DATE	YEAR	TOPIC / STATUS	VENUE
SWAPNA DESAI	ASSISTANT LIBRARIAN	WORKSHOP SPANDAN FOR NON TEACHING STAFF	7 JAN	2017	COMPERED ATTENDED & PARTICIPATED	SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE
PRAVIN JADHAV	LIBRARY ATTENDANT	WORKSHOP SPANDAN FOR NON TEACHING STAFF	7 JAN	2017	ATTENDED & PARTICIPATED	SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE
VISHWAS G	LIBRARY PEON	WORKSHOP SPANDAN FOR NON TEACHING STAFF	7 JAN	2017	ATTENDED & PARTICIPATED	SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE
JAYARAM I	LIBRARY PEON	WORKSHOP SPANDAN FOR NON TEACHING STAFF	7 JAN	2017	ATTENDED & PARTICIPATED	SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE