

**SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE  
NERUL , NAVI MUMBAI**

**LIBRARY REPORT 2017 -2018**

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**Highlights**

SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE

DEPARTMENT : LIBRARY

EVENT : LIBRARY ORIENTATION FOR FIRST YEAR STUDENTS

DATE : AUGUST 16 & 18 , 2017 ( 10 am to 12 pm & 1 pm – 2 pm )

PURPOSE : To familiarize the first year students with the college library its collection , the services provided , the benefits of a library membership , the rules & regulations and about the importance of using the library regularly.To ensure that they avail of the library facilities to the fullest extent possible & make optimum use of the same.

**HIGHLIGHTS**

VENUE : First Year Classrooms

ORGANIZED BY : The college library

ORGANIZED FOR : First year Students of all the streams

NO OF PARTICIPANTS : - 5 Second & Third Year students

NO OF BENEFICIARIES : All the First year Students

DESCRIPTION OF THE EVENT : Library orientation for the first year students by the students of second and third year who went from class to class ( during lecture hours ) to explain about the library services.They spoke about the college library in detail , the resources of the library be it books or magazines or e resources, the library study centre , the inter library loan facilities etc. Some of the rules and regulations were also explained.The first years were thus given a feel of the library by their seniors whom they could connect with as well as relate to.Thus their interest and curiosity was aroused.

**MEDIA COVERAGE : NONE**

**OUTCOME :** The response to the orientation was positive and the first year students enthusiastically listened to the details provided. The main purpose of this initiative – to act as a stepping stone & to ensure maximum usage of the library right from the first year itself.





SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE

DEPARTMENT : LIBRARY

EVENT : Introduction to civil services , myths involved , exam pattern , career opportunities , question paper discussion , q & a session

DATE : SEPTEMBER 26 , 2017 ( 11 am to 1 pm )

PURPOSE : To have a platform for the post graduate students to learn about civil services. Basically an information literacy session to enhance their knowledge about civil services , its myths & career guidance on the same.

HIGHLIGHTS

VENUE : The college library

ORGANIZED BY : ORGANIZED BY : The library committee & the library team  
( The Librarian Ms Neelima B , The Assistant Librarian Ms Swapna D & the library staff )

ORGANIZED FOR : All the post graduate students

NO OF PARTICIPANTS : - 40 to 50 post graduate students

NO OF BENEFICIARIES : All the Post Graduate Students

DESCRIPTION OF THE EVENT : The event was organized with the help of the NGO Abhiyaan. This organization was instrumental in providing the resource persons Mr Shrikant Gangalwad – MBA from Symbiosis & Mr Vikas Deshmukh – software engineer , both of whom are teachers for Civil Services aspirants. They have ample expertise in the field which they shared with the students. The session was interactive and was taught in a fun manner. The students asked a number of questions and were highly satisfied with the answers to their queries. Volunteers from the NGO were also present to ensure that the event was conducted smoothly. At the onset , the resource persons were felicitated by the Principal Dr Milind Vaidya & the Vice Principal Ms Koel R C. Framed letters of appreciation were handed over to both of them. The event was attended by all the members of the library committee ( Ms Koel RC , Ms Ashwini & Mr Chaitanya -faculty members ). And at the end potted tulsi plants & letters of appreciation were presented to them ( the guests ) by the Librarian Ms Neelima B.

MEDIA COVERAGE : NONE

OUTCOME : The response to the event was fairly good. Students gained a lot of information about how to tackle civil service exams & were able to clear all their doubts. Feedback forms distributed both by the library committee & the NGO showed that the participants found the session very useful. And it is hoped that more of such informative sessions can be organized by the committee for the students thereby creating awareness & enhancing their knowledge.











SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE

DEPARTMENT : LIBRARY

EVENT : Reading , Writing & Story telling

DATE : JANUARY 16 , 2018 ( 11 am to 1 pm )

PURPOSE : To lure students towards books & to create an awareness about the writing profession. So also to give students the opportunity to interact with an author of repute and learn from him / her.

HIGHLIGHTS

VENUE : The audio visual room

ORGANIZED BY : ORGANIZED BY : The library committee & the library team  
( The Librarian Ms Neelima B , The Assistant Librarian Ms Swapna D & the library staff )

ORGANIZED FOR : All the under & the post graduate students

NO OF PARTICIPANTS : - 50 to 80 under & post graduate students

NO OF BENEFICIARIES : All the Under & Post Graduate Students

DESCRIPTION OF THE EVENT : The resource person for the event was Mr Rishi Vohra – published author of best seller fiction novels – Once upon the tracks of Mumbai , Hi Fi in Bollywood & MBA graduate, currently Indian Wine Academy correspondent .Also a multi faceted personality who worked as a producer Sony Entertainment Television & Sales Manager – Parrot Cellular & much more.

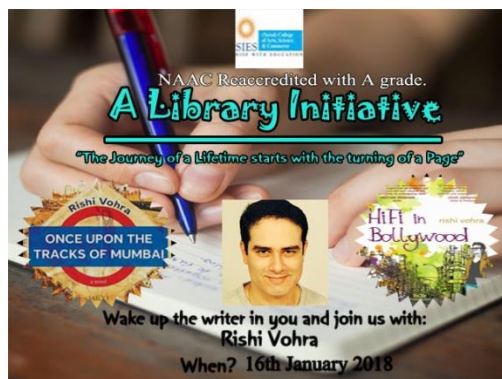
At the onset the author was introduced by the Librarian Ms Neelima B. This was followed by a short speech by Ms Koel Roy - the Vice Principal. The author then took over and he used the medium of a power point presentation to explain. He spoke in detail about how a story needs to be told effectively , how characters were to be shaped and how the plot should be penned down. He then went on to explain about writing , the various genres of story telling and writing and how to write effectively. He emphasized on the value of reading and how one could easily make out the difference between people who read and who do not. The event was also attended by Ms Prajakta – the college counsellor.

He concluded by sharing his life experiences and how he got into the field of writing. This was followed by an interactive session where in students asked questions and shared their thoughts. The

author explained in detail about self publishing , script writing and popularizing ones blog via social media. Finally as usual , he was presented a letter of appreciation by the Librarian Ms Neelima B.

**MEDIA COVERAGE : NONE**

**OUTCOME :** The response to the event was highly positive.The audio visual room was filled with students who wanted to listen to the author.They found it extremely fruitful and gained knowledge about how to write well and get their stories published.It was an informative session especially for would be writers / authors.The feedback forms indicated a satisfactory outcome.Hence calling more such authors would definitely be on the agenda of the library committee











**BEYOND THE LIBRARY 2017 -18**  
**WOMEN DEVELOPMENT CELL - MEMBER**



## TRAINING PROGRAMMES / ACTIVITIES BEYOND THE LIBRARY 2017 -18



### ROLE OF LIBRARY IN RESEARCH BY MR SANTOSH H - LIBRARIAN – NAGINDAS K COLLEGE

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### SPANDAN – WORKSHOP FOR NON TEACHING STAFF 2018

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**AWARENESS PROGRAMME ON SEXUAL  
AWARENESS ACT 2018**



## ANNUAL SPORTS MEET 2018



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## BEQET AWARD PARTICIPATION 2018



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**FDP ON INNOVATION IN  
TEACHING & LEARNING –  
BY ROTRACT & IQAC 2018**



**WORKSHOP ON NEW NAAC  
GUIDELINES 2017 & ON  
STATISTICAL METHODS IN  
RESEARCH 2018 - NO PICS**

## NATIONAL SEMINAR ON MODERN CONCEPTS IN LIBRARY DESIGNING 2018



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## FACILITATOR -TCS CAMPUS TO CORPORATE TRANSITION PROGRAMME



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SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE

DEPARTMENT : LIBRARY

EVENT : Book Review Presentation & Display of the Library reference collection

DATE : MARCH 16 , 2018 ( 11 am to 3 pm )

PURPOSE : To have a small forum for avid book lovers / readers to express their views.And also to showcase the reference books owned by the library and to create general awareness about the reference collection

HIGHLIGHTS

VENUE : The college library reading room

ORGANIZED BY : ORGANIZED BY : The library committee & the library team  
( The Librarian Ms Neelima B , The Assistant Librarian Ms Swapna D & the library staff )

ORGANIZED FOR : The Book Review Presentation - for the under graduate & junior college students ,  
Display of the reference collection – for all the students

NO OF PARTICIPANTS : - 8 to 10 undergraduate students for the Book Review Presentation

**NO OF BENEFICIARIES :** The Book Review Presentation - all the under graduate & junior college students , Display of the reference collection – all the students

**DESCRIPTION OF THE EVENT :** The two events were simultaneously organized by the library committee , one being the Book Review Presentation & the other being the Display of the Library Reference collection. Small pamphlets about the event were put up at various prominent spots in the college premises as usual.

The Book Review Presentation was a competition in which interested students were asked to talk about their favourite book. Notices were circulated in advance and students had to register for the same. The judging criteria was also given to them in advance. Around ten students did so. A small section of the library reading room was to be used for the purpose and arrangements were accordingly made. The judge for the event was Ms Indumati Balachander - faculty member – BAF ( Bachelors in Accounting & Finance ) department , joined by the Librarian Ms Neelima B.

The students each spoke about their favourite book. Each of them narrated the story that caught their eye in detail and the insight it gave them. They elaborated on the plot and the characters. They explained their reasons for choosing that particular book as well as their personal comments , as required by the criteria. They all spoke eloquently , with a lot of sincerity & involvement. Prizes ( motivational books ) were to be given for the first three winners. However as all the participants were equally good no winner was declared. It was decided that prizes would be given to all within 2 – 3 days after more prize books were identified. At the end of the event all the participants were appreciated and congratulated and finally a group photo was clicked , later shared with the contestants ( on a social media group created for the purpose )

The library Reference collection was also displayed on the same day. Various subjects like Management , Advertising , Journalism , Banking , Accounts , Economics were set up on different tables and labelled subjectwise. A portion of the reading room space was utilised for the same. The collection , being expensive is usually maintained under lock and key, given for reading only as per requirement. Hence this was a chance for the library users to view the same at one go. Faculty members & students visited the display and keenly browsed through the books. A Visitor's book was also maintained for feedback.

**MEDIA COVERAGE :** NONE

**OUTCOME :** The two events were small scale ones but the end result was positive. The students who participated in the Book Review Presentation gave a positive feedback. They were happy to get this opportunity to speak and interact with like minded students. So also the library users were made aware of the Reference Collection which would motivate them to access the same for research / academic activities especially related to their project work. Again the feedback given was appreciative of the efforts taken. This small initiative was hence successful in its own way.

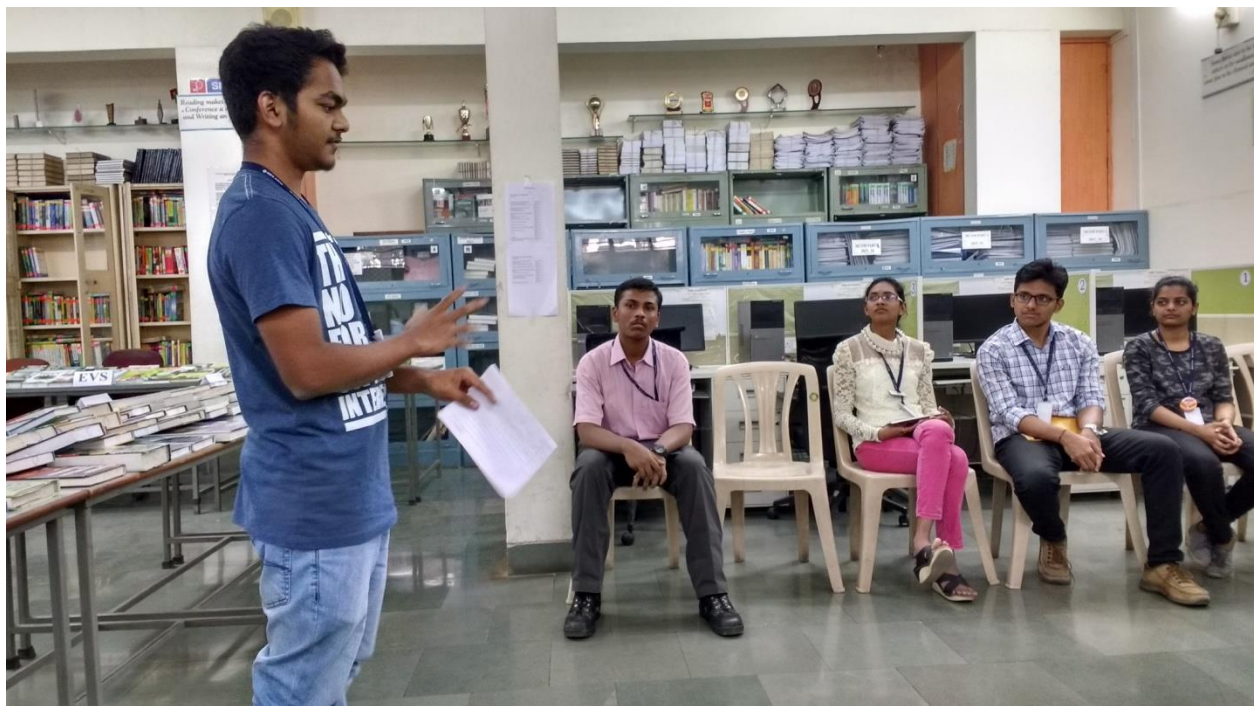








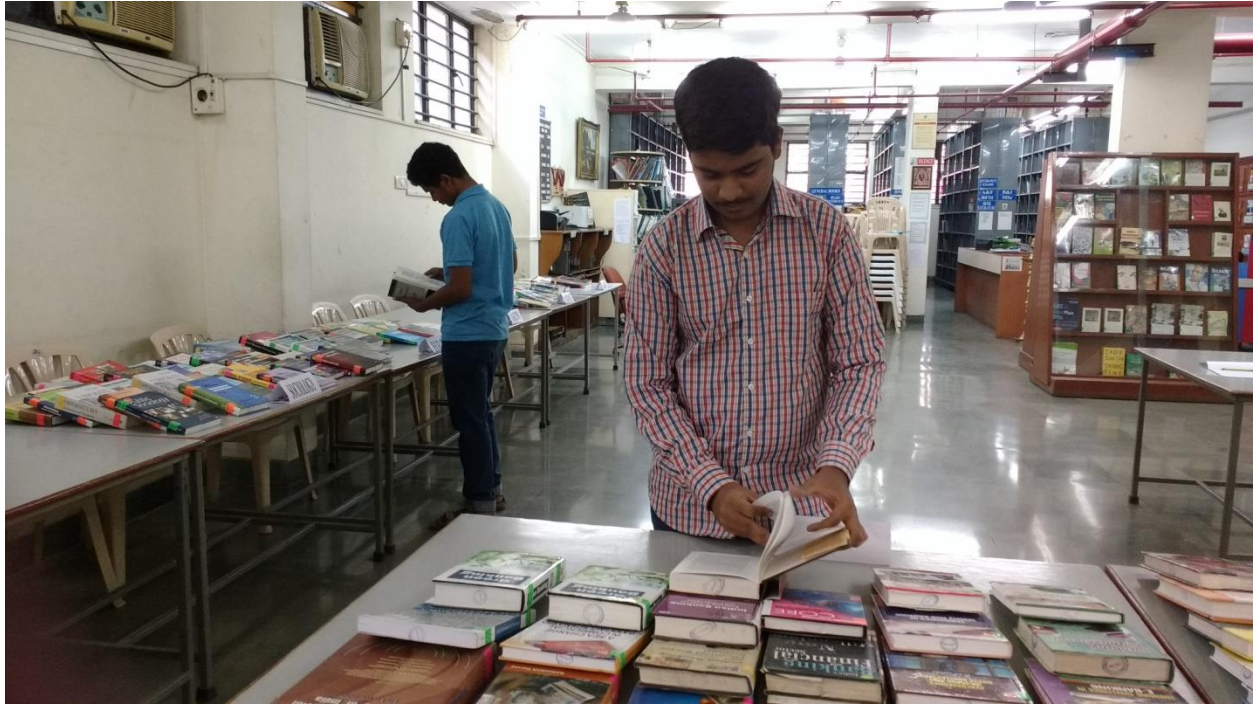
















## LIBRARY STAFF UPGRADATION 2017 -18

NAME OF STAFF	POST	COURSE / TRAINING PROGRAMME ATTENDED	DATE	YEAR	TOPIC / STATUS	VENUE
NEELIMA	LIBRARIAN	WORKSHOP SPANDAN FOR NON TEACHING STAFF	5 JAN	2018	ATTENDED & PARTICIPATED	SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE
NEELIMA	LIBRARIAN	FACULTY DEVELOPMENT PROGRAMME ON INNOVATION IN TEACHING & LEARNING	17 FEB	2018	ATTENDED & PARTICIPATED	SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE
NEELIMA	LIBRARIAN	BEQET AWARD COMPETITION BY NATIONAL CENTRE FOR QUALITY MANAGEMENT	20 JAN	2018	ATTENDED & PARTICIPATED	NCQM , VIKHROLI
NEELIMA	LIBRARIAN	NATIONAL SEMINAR ON MODERN CONCEPTS IN LIBRARY DESIGNING & MODIFICATION	22 MAR	2018	ATTENDED & PARTICIPATED	DY PATIL SCHOOL OF HOSPITALITY & TOURISM STUDIES
SWAPNA DESAI	ASSISTANT LIBRARIAN	WORKSHOP SPANDAN FOR NON TEACHING STAFF	5 JAN	2018	COMPERED ATTENDED & PARTICIPATED	SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE
SWAPNA DESAI	ASSISTANT LIBRARIAN	BEQET AWARD COMPETITION BY NATIONAL CENTRE FOR QUALITY MANAGEMENT	20 JAN	2018	ATTENDED & PARTICIPATED	NCQM , VIKHROLI
VISHWAS G	LIBRARY PEON	WORKSHOP SPANDAN FOR NON TEACHING STAFF	5 JAN	2018	ATTENDED & PARTICIPATED	SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE
JAYARAM I	LIBRARY PEON	WORKSHOP SPANDAN FOR NON TEACHING STAFF	5 JAN	2018	ATTENDED & PARTICIPATED	SIES ( NERUL ) COLLEGE OF ARTS SCIENCE & COMMERCE