THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)

ACADEMIC YEAR – 2011-12

2.

1. Kindly provide the details of the institution

Name of Institution:	SIES (NERUL) COLLEGE OF ARTS, SCIENCE & COMMERCE
Year of Establishment of the Institution:	1998
Address Line 1:	Sri Chandrasekarendra Saraswathy Vidyapuram,
Address Line 2:	Plot 1 C, Sector V
City/Town:	Nerul, Navi Mumbai
State:	Maharashtra
Postal Code:	400706
Email Address:	siesascn@yahoo.com

2. NAAC Accreditation/ Reaccreditation Details

NAAC Accreditation/ Reaccreditation Details Year of Accreditation/ Reaccreditation:	2009
Current Grade:	B
CGPA:	2.80
3. Institutional Status	Affiliated Temporary ▼

4. Contact Person Details

Name of Head of Institution:	Dr. Rita Basu
Contact Phone:	022-27713836 / 9819874754
Email:	principal@siesascn.net
Website URL:	www.siesascn.net
Name of IQAC Co-ordinator	Vasanti Rajadhyaksha
Email:	vasantidr@gmail.com

/w EWDw L+raDp,

3.

SECTION I

5. Number of academic programmes existing (Enter a number; 0 for nil)

08

Undergraduate (BA/B.Sc./B.Com etc.)

04

Post Graduate (MA/M.Sc./M.Com etc.)

Research Programmes (M.Phil/P.hD)	0
Certificate Programmes	0
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	0
Other value added programmes	1
Any other programme offered (Specify)	0

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	0
New programes designed	0
Programes under revision	0
Interdepartmental collaborative programmes	0
Inter institutional collaborative programmes	0
Number of review committee recommendations implemented (Total)	0
Number of NAAC peer team recommendations implemented	5
Number of UGC/any other expert committee recommendations implemented	0
Number of review committee recommendation under implementation	0
Number of NAAC peer team recommendations under implementation	0
Number of UGC/ any other expert committee recommendations under implementation	0

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	45
Total faculty on rolls	44
Faculty added during the year	10
Faculty positions vacant	04
Faculty left during the year	04
Total number of visiting faculty	94
Total number of guest faculty	0

8. Qualification of Faculty

PhD and Above	02
MPhil	16
Masters	43
Any other (Specify)	01 (B.E)

9. Faculty qualification improvement

PhD awarded to existing faculty	01
MPhil awarded to existing faculty	01
Any other degree awarded to existing faculty	0

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	28
Administrative staff (Actual strength)	25
Added during the year of reporting	01
Left during the year	0
Number of posts vacant	04

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	03
Technical Support Staff (Actual strength)	03
Added during the year	01
Left during the year	0
Number of posts vacant	0

4.	

SECTION II

12. Establishment details

DD		MM		YYYY
04	/	01	/	2010
Day		Month		Year

Year of establishment of IQAC 140

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	13
Number of Alumni in IQAC	01
Number of Students in IQAC	02
Number of Faculty in IQAC	05
Number of Administrative Staff in IQAC	01
Number of Technical Staff in IQAC	01
Number of Management Representatives	01
Number of External experts in IQAC	01

Number of any other stakeholder and community representatives	02

14. IQAC Meetings

Number of IQAC meetings held during the year	04

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes ▾

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	0
Number of value added programmes proposed	0
Number of skill oriented programmes proposed	0
Number of faculty competency and development programmes proposed	01
Number of other staff development programmes proposed	01
Number of student mentoring programmes proposed	01
Number of co-curricular activities proposed	11
Number of inter departmental cooperative schemes proposed	02
Number of community extension programmes proposed	08
Any other programmes proposed (Specify)	01

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	0
Number of value added programmes implemented	0
Number of skill oriented programmes implemented	0
Number of faculty competency and development programmes implemented	01
Number of other staff development programmes implemented	01
Number of student mentoring programmes implemented	01
Number of co-curricular activities implemented	11
Number of inter departmental	02

cooperative programs implemented

Number of community extension programmes implemented	08
Any other programmes suggested that are implemented (Specify)	0

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	02
Number of participants from the institution	150
Number of particpants from outside	30
Number of external experts invited	12
Number of external conferences/seminars/ workshops on institutional quality attended	0
Number of events conducted with IQACs of other institutions as collobrative programes	0

19. Did IQAC receive any funding from UGC during the year?

○ Did IQAC receive any funding from UGC during the year?   Yes

○ No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC	0
Amount Received from any other source including the college management	88,400/-

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

• Development of creativity & innovation among   teachers by use of innovative pedagogical tools

•Development of leadership skills and organizing abilities among students by encouraging them to independently organize curricular and extracurricular activities

•Skills Enhancement of non-teaching staff through training programs.

5.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programes developed or designed by faculty	0
Number of faculty members involved in curriculam restructuring/revision/syllabus development	0
Number of programes in which evaluation process reformation taken up and implemented	01
Number of active teaching days during the current academic year	162
Average percentage of attendance of students	67.33
Percentage of classes engaged by guest faculty and temporary teachers	75.13
Number of self-financed programmes offered	12
Number of aided programmes offered	0
Number of programmes discontinued during the year	0

23. Whether any systematic student feedback mechanism is in place?

Yes

24. Feedback Details (If answer to Question 20 is yes)

Percentage of courses where student feedback is taken	100

25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	0
Number of minor research projects undertaken during the year	0
Number of major ongoing projects	0
Number of minor ongoing projects	0
Number of major projects completed	0
Number of minor projects completed	0
Number of major project proposals submitted for external funding	0
Number of minor project proposals submitted for external funding	0
Number of research publications in peer reviewed journals	01
Number of research publications in international peer reviewed journals	01
Number of research publications in national peer reviewed journals	0

Number of research papers accepted for publication in international peer reviewed journals	01
Number of research papers accepted for publication in national peer reviewed journals	0
Average of impact factor of publications reported	0
Number of books published	05
Number of edited books published	0
Number of books (single authored) published	03
Number of books (coauthored) published	02
Numbers of conferences attended by faculty	05
Number of international conferences attended	03
Number of national conferences attended	01
Number of papers presented in conferences	32
Number of papers presented in international conferences	2
Number of papers presented in national conferences	30
Number of conferences organized by the institution	02
Number of faculty acted as experts resource persons	0
Number of faculty acted as experts resource persons - international	0
Number of faculty acted as experts resource persons- national	0
Number of collaborations with international institutions	0
Number of collaborations with national institutions	0
Number of linkages created during the year	0
Total budget for research for current year as a percentage of total institution budget	0
Amount of external research funding received in the year	0
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	2

Number of PhDs awarded during the year	1
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	4.5

qm_2bskRVwvH		bkgWphtQ5yfbRN		EapDkXuuHVNX8	E6uK1MhOcpBUy
uV32gkyVJwdro	gNOpOenjSY9W(	B4yxAO93RgopS			ntBd6ZyVRRmBp

6.

SECTION IV

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	2462
Actual enrollment during the year	2140
Student dropout percentage during the year	6
Success percentage in the final examination across the courses	93
Number of academic distinctions in the final examination and percentage	197 30
Number of students who got admitted to institutions of national importance	0
Number of students admitted to institutions abroad	12
Number of students qualified in UGC NET/ SET	0
Number of students qualified GATE/ CAT/ other examination (Specify)	4

28. Does student support mechanism exist for coaching for competitive examinations?

No ▼

29. Student participation, if response is yes to Qn. 27

Number of students participated	0

30. Does student counselling and guidance service exist?

No ▼

31. Student participation, if answer to Qn. 29 is yes

Number of students participated	0

32. Career Guidance

Number of career guidance programmes organized	3
Percentage of students participated	80

in career guidance programmes

33. Is there provision for campus placement?

Yes ▼

34. If yes to Qn. 32

Number of students participated in campus selection programmes	450
Number of students selected for placement during the year	109

35. Does gender sensitization program exist? Yes ▼

36. If Answer is Yes to Qn 34

Number of programmes organized	02

37. Student activities

Number of students participated in external cultural events	110
Number of prizes won by students in external cultural events	25
Number of cultural events conducted by the institute for the students	07
Number of students participated in international sports and games events	0
Number of students participated in national level sports and games events	02
Number of students participated in state level sports and games events	02
Number of students participated in university level sports and games events	56
Number of prizes won by students in international sports and games events	0
Number of prizes won by students in national level sports and games events	0
Number of prizes won by students in state level sports and games events	0
Number of prizes won by students in university level sports and games events	1
Number of sports and games events conducted by the institute for the students	8

38. Composition of students

Percentage of Scheduled Caste	02
Percentage of Scheduled Tribe	01
Percentage of other backward communities	04
Percentage of women students	65
Percentage of physically challenged	01
Percentage of rural students	02
Percentage of urban students	98

39. Scholarships and Financial Support

Number of students availing financial support from the institution	01
Amount disbursed as financial support from the institution	0
Number of students awarded scholarship from the institution	0
Number of students received notable national/international acheivements/recognition	0

40. Student initiatives

Student initiatives Number of community upliftment programmes initiated by students	18
Number of literary programmes initiated by students	11
Number of social action initiatives based on science / environment initiated by students	06
Number of student research initiatives	11

qm_2bskRVwvH		bkgWphtQ5yfbRI	EapDkXuuHVNX8	E6uK1MhOcpBUy
uV32gkyVJwdro	m9Qi06kg3rQ0Bt	B4yxAO93RgopS		ntBd6ZyVRRmBp 7.

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for acheiving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created?

⦿ Whether perspective plan for overall developmental activities is created?   Yes

○ No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored?

⦿ If the answer for Qn. 40 is Yes, is the plan implemented and monitored?   Yes

○ No

43. Whether benchmarking is created for institutional quality management efforts ?

◉ Whether benchmarking is created for institutional quality management efforts ?   Yes

○ No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

- Academic performances
- Social Outreach Activities
- Quality of faculty

If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

45. Is a Management Information System (MIS) in place?

◉ Is a Management Information System (MIS) in place?   Yes

○ No

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

(Enter the respective details corresponding to the serial numbers)

1. Faculty Improvement programmes, Major academic initiatives, co curricular activities, website, grievance redressal, compliance of statutory requirement, Income & Expenditure

2. Generation of merit list, Admission details

3. Original mark sheets for enrollment, students personal information

4. Documentation as per regulations of University of Mumbai

5. Nil

6. Human resource records- details of core faculty, visiting faculty, administrative & technical staff, performance appraisal records

47. Existence of learning resource management

	Yes	No
e-database in library	○ *Existence of learning resource management e-database in library Yes	○ e-database in library No
ICT and smartclass room	◉ ICT and smartclass room Yes	○ ICT and smartclass room No
e-learning sources (e-Books, e-Journals)	○ e-learning sources (e-Books, e-Journals) Yes	○ e-learning sources (e-Books, e-Journals) No
Production of	○ Production of teaching modules	○ Production of teaching modules

	Yes	**No**
teaching modules	Yes	No
Interactive learning facilities	⦿ Interactive learning facilities Yes	○ Interactive learning facilities No

48. Internal resource mobilization: Kindly provide the amount contributed

Research	0
Consultancy and training	0
Student contribution	43397
Alumni contribution	102601
Wellwishers	75376

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	1386987
Amount spent for student welfare	45542
Amount spent for staff welfare	175424

50. Is delegation of authority practiced

⦿ Is delegation of authority practiced   Yes

○ No

51. Does grievance redressal cell exist?

	Yes	**No**
Faculty	⦿ *Does grievance redressal cell exist ? Faculty Yes	○ Faculty No
Students	⦿ Students Yes	○ Students No
Staff	⦿ Staff Yes	○ Staff No

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	2
Number of grievances resolved	0

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	0
Number of grievances resolved	0

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received	2
Number of grievances resolved	0

55. Has the institution conducted any SWOT analysis during the year

⦿ Has the institution conducted any SWOT analysis during the year   Yes

○ No

56. The SWOT analysis was done by internal or by external agency

⦿ The SWOT analysis was done by internal or by external agency   Internal

○ External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)
- ISO Certified institution
- Young and enthusiastic faculty
- Good academic performance

Kindly provide three identified strengths from SWOT Analysis (in bullet format)

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)
- Employee Turnover
- Large number of temporary staff (not conforming   to UGC norms)
- Lack of sports facilities

Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)
- Tie ups with foreign universities
- Development of market related courses

Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)
- Competition from newly established colleges
- Entry of foreign universities

Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)
- Inculcation of research culture among staff.
- Strengthening of alumni

Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- Bringing about transparency within the institution
- Better coordination in the institution
- Effective administration of courses
- Monitoring of institutional progress.